

Orwigsburg Borough Council
Meeting Minutes
May 12, 2021

The Orwigsburg Borough Council met on Wednesday, May 12, 2021 in Council Chambers. President Bubeck called the meeting to order at 7:05 pm and the Pledge of Allegiance was recited.

Attendance: President Rick Bubeck, Vice President Rod Schaeffer; Councilors: Maddie Bartush, Kerry Mariano, Brock Stein, Angie Hoptak-Solga; Katie Bedway via Zoom; Mayor Barry Berger; Solicitor Paul Datte; Borough Manager Randy Miller; Borough Secretary Sherry Edwards via Zoom.

Visitors: Dave Walasavage of ARRO Consulting; Jan McGowan of SSN; Officer Bobby Bechtel OIC and family members.

Visitors via Zoom: Utility Supervisor Dave Teter, Bill Knecht of 204 S Warren St; Keith Roberts of Entech Engineering; Jim Leymeister; Ben Hunter; Chris Bentz of Alfred Benesch; Bryon Killian and Eric Moore of Entech Engineering.

Public Comments - None

Mayor Berger presented a Meritorious Award to Officer Robert Bechtel for being point zero first responder in the apprehension of a homicide suspect on April 12, 2021. Officer Bechtel drew wide acclaim from a number of officers from other jurisdictions for his profound performance leading up to and during the apprehension of the suspect.

Minutes

Motion to approve the Council Minutes from April 14, 2021 was made by Maddie Bartush, second by Angie Hoptak-Solga

Roll call vote taken:

Councilor Mariano – Yes

Councilor Bartush – Yes

Councilor Brock – Yes

Councilor Schaeffer – Yes

Councilor Bedway – Yes

Councilor Hoptak – Solga – Yes

President Bubeck – Yes

Unanimous.

Treasurer's Report

The March 2021 Treasurers Report has been presented to Council for review

Tax Collector's Report

The Tax Collector's Report for April 2021 has been presented to Council as follows:

Real Estate	\$ 366,631.24
Fire Tax	\$ 34,913.36
Per Capita	\$ 5,333.20
Occupation	\$ 1,378.06

Tax Exoneration List #3

A motion to exonerate the Tax Collector from collecting Occupation Tax on Tax Exoneration List #3 was made by Angie Hoptak-Solga, second by Maddie Bartush.

Roll call vote taken:

Councilor Mariano – Yes

Councilor Bartush – Yes

Councilor Brock – Yes

Councilor Schaeffer – Yes

Councilor Bedway – Yes

Councilor Hoptak – Solga – Yes

President Bubeck – Yes

Unanimous.

Building Permits

The April Permit report was as follows:

0 New Permit issued at \$0 total value

9 Renovation Permits issued at \$109,612.88 total value

Police Report

Officer Bobby Bechtel O.I.C. presented the April Police Report:
(The April Police report is attached to these minutes)

744 Regular hours

110.5 Overtime Hours (27.5 OT hours last month, 50.5 OT hours in April 20)

3 Hours Late calls

16 Hours to Cover Shifts

2 Hours for Court Appearances

10 Hours Administrative

64 Hours Holiday

15.5 Training

80 Hours Vacation

24 Hours Personal

40 Holiday

N/A Sick

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2,888 Total Mileage for Police Vehicles

350 Total Vehicle Patrol Hours

5.5 Total Foot Patrol Hours

-0- Bike Patrol Hours

137 Traffic Enforcement Hours

10 Traffic Citations issued

39 Warnings issued

31 Parking Tickets issued  
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197 Incidents – Handled by 5 Officers

6 – Reportable Crimes

1 – Theft

1 – Criminal Mischief

1 – Fleeing and Eluding
1 – Disorderly Conduct
1 – Altered/Forged Document
1 – Weapon on School Property
Charges Filed:
Non-Traffic Citations - 1

Comments

Officer Bechtel OIC thanked Slade Bugajinsky, Devin Deibert and Dave Teter who helped transport and install the new lockers for the Police Station. Originally thought it would take 15 minutes. Ended up being a 90-minute ordeal that required a lot of creativity and finesse to actually do, due to the awkward size and weight of the lockers.

Officer Bechtel OIC thanked Officer Noecker for filling in for him as OIC while he was on vacation in April. He had no doubt that the borough was safe in his hands.

Officer Bechtel OIC reminded residents and visitors to the borough that Memorial Day is Monday, May 31st. There will be bright orange “No Parking” signs set up well in advance throughout the borough along the Memorial Day Parade route. The parking restrictions will go into effect starting at 6 am. The department will make every effort to avoid having to ticket and tow vehicles by contacting vehicle owners, but violators will be ticked and towed. Please have your car moved prior to 6 am.

Business

Solicitor's Report – Paul Datte

Resolution 2021-18 for submission of a grant request to the Commonwealth Financing Authority for Fanelli Park improvements in the amount of \$250,000.00.

A motion to adopt resolution 2021-18 authorizing submission of grant request to the Commonwealth Financing Authority for Fanelli Park improvements in the amount of \$250,000.00 was made by Brock Stein, second by Kerry Mariano.

Roll call vote taken:

Councilor Mariano – Yes	Councilor Bartush – Yes
Councilor Brock – Yes	Councilor Schaeffer – Yes
Councilor Bedway – Yes	Councilor Hoptak – Solga – Yes
President Bubeck – Yes	
Unanimous.	

Resolution 2021-19 establishing a Fire Truck Zone on S Washington St at 345 ft in length to have access to the water at Fishers Dam.

A motion to approve 2021-19 establishing a Fire Truck parking zone at Fishers Dam was made by Maddie Bartush, second by Brock Stein.

Roll call vote taken:

Councilor Mariano – Yes	Councilor Bartush – Yes
Councilor Brock – Yes	Councilor Schaeffer – Yes

Councilor Bedway – Yes
President Bubeck – Yes
Unanimous.

Councilor Hoptak – Solga – Yes

Loading Zones active times - authorize amendment to Ordinance 439. Establishing loading / unloading times on S Warren St and W Market St; time to be established is 7:30 am to 4:00 pm to accommodate Thomas's Pharmacy deliveries.

A motion to authorize Solicitor Datte to proceed with the process of advertising and amending Ordinance 439 and was made by Rod Schaeffer, second by Kerry Mariano.

Roll call vote taken:

Councilor Mariano – Yes

Councilor Bartush – Yes

Councilor Brock – Yes

Councilor Schaeffer – Yes

Councilor Bedway – Yes

Councilor Hoptak – Solga – Yes

President Bubeck – Yes

Unanimous.

Blue Mountain Village – no updates – developer is still working with State and local agencies. All outstanding invoices have been paid; escrow account is zero. Requested a \$10,000.00 check to replenish escrow.

119 S. Liberty Street / 100 E Market St both owned by Glenn Frantz. Bankruptcy was dismissed on May 5th. No longer falls under bankruptcy protection. 100 E Market St ARRO will be issuing violation for certain property issues. Lender on this property has not initiated mortgage foreclosure proceedings. On 119 S Liberty St the borough now has the ability to pursue directly with Mr Frantz. Goal is to have the property deed transferred to borough by the lender and then apply for demolition funds.

200 W. Market Street – former Inn at Orwigsburg. New owner has been in touch with ARRO regarding the installation of grease trap. Will be included in the renovations process. Kitchen is not being utilized until renovations are complete.

Co-operation agreement with other Municipalities – contacted Solicitor for North Manheim Township indicated the Boroughs interest in initiating discussions on sharing manpower and equipment and other municipalities might be interested as well. Solicitor Datte suggested the appropriate representative contact Randy. No contact has been made to date.

Engineer – Bill McMullen, Dave Walasavage, Shannon Darker

Permitting & Property Code Violations
Code Enforcement

Projects

Industrial Drive – ARC grant update – no additional information has been received.

201 & 203 Long Avenue demolition – Brdaric Excavating, Inc pre-construction meeting is scheduled for tomorrow at 2pm.

Capital Improvements List

Paving Projects

Church St. – swale construction and temporary millings completed.

Lehigh Ave – Borough to perform storm improvements in the near future. Inlets are being ordered.

Marshal, Eisenhower, etc. – project on hold until sewer collection system project is completed

Wayne & Mifflin – Stormwater improvement project to replace deteriorated borough storm pipe and inlets that is infiltrating into the adjacent owner's basement. Should be considered bid out to an outside contractor due to the depth of the manhole tie-in.

Mill and Patch – Borough Street crew currently compiling a list for areas to be milled out and replacement with hot mix paving by the borough workforce.

Planner – **Chris Bentz**

RACP update for Veterans' Memorial Building – no feedback on when signed documents will be received

BLQ request – no information received this month

Blue Mountain Village – a meeting was held with DEP regarding the stormwater design – system to design on stormwater system, no schedule

DCNR Grant Application – Ridge Rd Park; application was submitted April 14, 2021

Decatur St. Stormwater design work – sent preliminary plan to borough, will meet next Wednesday to discuss.

Sketch Plan – received application but no fee has been received to date.

Comprehensive Plan – no update to report

Obtain letters of support for the Fanelli Field CFA grant

Water/Sewer – **Bryon Killian**

North Warren Street Sewer Replacement Project

Project is wrapped up except for manhole-to-manhole liner – ground water entering the system need to grout the line in order to line it.

Sewer Plant Upgrades - Updates

- i. Phase 1 – update – Preconstruction meeting is scheduled for 5/19 at 9:30, intend to issue notice to proceed
- ii. Phase 2 – looking for authorization to advertise – goal is to have bids due June 8th and mandatory pre-bid meeting on May 25th.

A motion to advertise for Phase 2 of the Sewer Plant Upgrades for bid specification was made by Maddie Bartush, second by Angie Hoptak-Solga.

Roll call vote taken:

Councilor Mariano – Yes	Councilor Bartush – Yes
Councilor Brock – Yes	Councilor Schaeffer – Yes
Councilor Bedway – Yes	Councilor Hoptak – Solga – Yes
President Bubeck – Yes	
Unanimous.	

Collection System - Subsurface rehabilitation bid results, Engineers Estimated Construction Costs \$330,000. Entech recommends awarding Standard Pipe Services LLC at \$294,400.00.

A motion to award low bid to Standard Pipe Services LLC for subsurface rehabilitation in the amount of \$294,400.00 was made by Rod Schaeffer, second by Kerry Mariano.

Roll call vote taken:

Councilor Mariano – Yes	Councilor Bartush – Yes
Councilor Brock – Yes	Councilor Schaeffer – Yes
Councilor Bedway – Yes	Councilor Hoptak – Solga – Yes
President Bubeck – Yes	
Unanimous.	

Collection System - Marshall Dr. Sewer Main replacement and additional survey – Wetland Delineation is completed.

Waiting for second survey quote to come in. Survey and review all the remaining system that has not been looked at previously.

Borough Manager – Randy Miller

Council received Randy's report for review and comment:

Ridgeview Fence incursion – No update

WTP Lighting Upgrade – From Electric

- Quote - \$2,388.00
- Labor - \$600.00 installation
- Automatic on/off – motion sensor
- \$30.00 rebate per fixture not included in quote – additional savings of \$360.00. Total of 12 lights
- Project will start as soon as lights come in

A motion to approve Fromm Electric Quote in the amount of \$2,388.00 and labor costs at \$600.00 was made by Kerry Mariano, second by Brock Stein.

Roll call vote taken:

Councilor Mariano – Yes	Councilor Bartush – Yes
Councilor Brock – Yes	Councilor Schaeffer – Yes

Councilor Bedway – Yes
President Bubeck – Yes
Unanimous.

Councilor Hoptak – Solga – Yes

Transit Van or truck

The following quotes have been obtained:

Dodge 2020 Ram 3500 Reg Cab Chassis 4x4 - \$57,857.00

John Kennedy Ford – 2021 Ford F350 4 x 2 - \$54,458.00

John Kennedy Ford – 2021 Ford F450 4x4 - \$67,299.00

John Kennedy Ford - 2021 Ford F350 4x4 - \$60,629.00

Fred Bean Ford – 2021 Ford F350 - \$70,493.00

Above quotes do not include a plow – plow with installation is approx \$5,000

Vehicles do come with plow prep – can be installed in-house; would not be able to salt only plow

Truck has been tabled for further discussion

Municibid

Randy has prepared specifications for a number of items to be sold through Municibid (on-line government auction), will make it live tomorrow.

Committee Reports

Finance & Budget – Brock Stein – No report

Personnel – Rick Bubeck

Discussion for Executive Session

Communication & Technology – Angie Hoptak-Solga

Comcast Contract due in 2021 - no update

Economic Development/Revitalization – Maddie Bartush – No report

Water, Sewer & Sanitation – Rod Schaeffer

Report of Water / Sewer Operations

Miller Environmental Inc. Reports –

Rod questioned why the on-site assistance for chemical dosing of iron and manganese removal at the WTP.

Dave Teter responded at the wells the iron and manganese changes daily due to surface water treatment. Dean Miller is constantly monitoring these changes through google sheets. We are well below secondary contaminant levels.

Strouse Brothers has slowed down dumping at the STP due to land application. So has sludge hauling decreased. Bryon will take a look at the numbers and do an analysis for revenue vs expense and forward to council.

Streets, Lights & Buildings – Rick Bubeck

Devin created a list of work

Devin created a list of milling projects throughout the borough for repairing potholes (no costs or timeframe):

305 Eisenhower Dr - one area 8ft x 18ft and another area 6ft x 12ft

Ridge Rd - shoulder stormwater area 97ft x 5ft

Clark Dr & Ridge Rd - 5ft x 20ft and 8ft x 35ft

S Liberty St (near Boyers) 50ft x 5ft

325 S Liberty St – 12ft x 60ft

308 S Liberty St – 8ft x 18ft

Hoy St & S Warren St – 14ft x 10ft

319 Independence – 5ft x 56ft

S Franklin St (2 areas) – 10ft x 35ft and 8ft x 20ft

S Franklin St & W Market St intersection – contractor will perform work

N Franklin St & W Market St – 7ft x 33ft and 6ft x 65ft

208 Independence St – 10ft by 27ft

421 E Mifflin St – 44ft x 6ft and 16ft by 26ft

401 E Mifflin St – 23ft x 7ft

323 E Mifflin St - 20ft x 10ft and 109ft x 10ft

E Mifflin St & N Washington St – 44ft x 15ft

E Mifflin St & N Washington St (cemetery) 28ft x 30ft and 17ft x 27ft

200 E Mifflin St – 85ft x 12ft

110 E Mifflin St – 10ft x 20ft

101 E Mifflin St – 10ft x 20ft

A priority list of the above areas will be put together. Nothing north of Mifflin St was looked at yet. Some patches will need a paver and we do not have the vehicle to haul the amount of hot patch some of these patches will require. In order to use liquid fuel funds we will need an engineer to draft specifications for mill and fill.

Salt shed –

30ft x 30ft

Holds 230,000 tons – will be able to hold the salt along with the aggregate and will make mixing them together easier – the aggregate freezes and make is difficult to mix with the salt

Cost: \$47,902 includes concrete pad (7800.00)

Relocate current salt storage to Industrial Dr & Long Ave

Borough workforce could do minor preparation of the pad

Council determined a triaxle would not be able to dump load inside proposed shed

Randy will gather more information

Recreation & Health – Katie Bedway

Blue Mountain Rec – starting to set up their summer programs

Little League will be holding their ceremonies and dedication of the pavilion on May 31st after the parade.

Planning & Zoning – Katie Bedway

Planning & Zoning will not meet on Wednesday May 19, 2021
Zoning amendment ideas to be discussed

Safety & Policy – Kerry Mariano – discussion for Executive Session

Bargaining & Negotiations – Mayor Berger - nothing to report

Police Department – Mayor Berger

Chief Hiring – update on the current situation on hiring a new chief, we have interviewed our three recommended candidates and consensus among motion to proceed with the hiring process {background, physical, etc.}

A motion to proceed with the hiring process of the new Police Chief was made by Kerry Mariano, second by Maddie Bartush.

Roll call vote taken:

Councilor Mariano – Yes

Councilor Bartush – Yes

Councilor Brock – Yes

Councilor Schaeffer – Yes

Councilor Bedway – Yes

Councilor Hoptak – Solga – Yes

President Bubeck – Yes

Unanimous.

COG – Sue Murphy – Next meeting Thursday, May 20th @ 7:00 p.m. in Council Chambers

Correspondences

Council received a letter from a concerned citizen regarding a Quality-of-Life Ordinance:

A Quality-of-Life ordinance should be considered in Orwigsburg to deal with property issues. The ordinance would solve problems that affect the physical appearance of the town. I believe Orwigsburg is in the beginning stages of decline. Just drive around town and you will see what I mean.

Concerned Citizen

Thank you to the Orwigsburg Police for protecting our town. God Bless You!

President Bubeck did mention we do follow and enforce the Property Maintenance Code. Complaints on the exterior of the property are forwarded to Shannon Darker of ARRO Consulting. There is no method to seek an interior inspection of a privately owned resident.

Bills - A motion to approve and ratify the accounts payable for General, Fire, Water, Sewer, Sanitation, State, Grant, Credit Union, and Capital Improvement accounts was made by Maddie Bartush, second by Brock Stein.

Roll call vote taken:

Councilor Mariano – Yes

Councilor Bartush – Yes

Councilor Brock – Yes
Councilor Bedway – Yes
President Bubeck – Yes
Unanimous.

Councilor Schaeffer – Yes
Councilor Hoptak – Solga – Yes

Community Activities/Events

Community Yard Sale – May 15th, 8 am to 4 pm

Memorial Day Parade – 8:00 am

Lion's Club Chicken Sale drive through at the Veterans Memorial Building on Memorial Day

At 8:45pm President Bubeck called an Executive Session to discuss personnel issues. There will be no further business discussed after the Executive Session.

The meeting was adjourned on a motion made by Kerry Mariano, second by Maddie Bartush.

Respectfully submitted,

Sherry M. Edwards
Borough Secretary

Calls for Service - by UCR Code

Incidents Reported Between 04/01/2021 and 04/30/2021

All Municipalities



Code	Description	Primary Count	Secondary UCR Count		
			Code 2	Code 3	Code 4
0591	CIVIL COMPLAINT	3			
0617	THEFT-\$200 & OVER-FROM BUILDINGS	1			
1100	FRAUD	1			
1110	BAD CHECK	1			
1130	FLIM FLAM	2			
1410	CRIMINAL MISCHIEF TO AUTOMOBILES	1			
2400	DISORDERLY CONDUCT	1			
2600	ALL OTHER CRIMES CODE VIOLATIONS	2			
2625	BURGLAR ALARM	3			
2627	FALSE ALARM	2			
2634	ALL OTHERS-FIRE CODE (ORDINANCE VIO.)	1			
2639	ALL OTHERS - SANITATION(ORDINANCE VIO.)	1			
2660	TRESPASSING OF REAL PROPERTY	1			
2664	ALL OTHER OFFENSES - ALL OTHER (MISC.)	1			
2710	TRAFFIC OFFENSES (COURT CASES NOT DUI)	1			
3000	FOUND/RECOVERED PROPERTY	1			
3101	MOTOR VEHICLE ACCIDENT NON-REPORTABLE	1			
3400	MENTAL HEALTH	1			
3500	SUSPICIOUS VEHICLE	1			
3502	SUSPICIOUS ACTIVITY	2			
3600	DISTURBANCES-DOMESTIC	1			
3620	DISTURBANCES-OTHER (FIGHTS,DISPUTES,ETC)	1			
3800	MISCELLANEOUS	6			
3810	ALARMS-UNFOUNDED-EXCPT FIRE	3			
3840	FIRES (INCLUDING ALARMS-FOUNDED/UNFOUND)	2			
3880	OPEN DOORS/WINDOWS - DISCOVERED	2			
3900	TRAFFIC & PARKING PROBLEMS	3			
4004	ACCIDENT- NON REPORTABLE	1			
4010	TRAFFIC OFFENSES	1			
4014	INVESTIGATE OPEN DOOR / WINDOW	1			
4018	BOROUGH REPAIRS	1			
4022	SUSPICIOUS PERSON	1			
4026	WIRES AND POLES DOWN	1			
5002	LOST & FOUND - FOUND ANIMAL	2			
5004	LOST & FOUND - FOUND ARTICLES	1			
5006	LOST & FOUND - LOST ANIMAL	3			
5008	LOST & FOUND - LOST ARTICLES	1			
5502	ANIMAL COMPLAINTS - BARKING DOGS	1			
5506	ANIMAL COMPLAINTS - STRAY ANIMALS	1			
5510	ANIMAL COMPLAINTS - OTHER	1			
6390	TRAFFIC ENFORCEMENT - REPORTS	1			
7004	BUILDING CHECKS - VACATION,VACANT HOME	1			
7090	PUBLIC SERVICES - REPORTS	1			
7504	ASSIST OTHER AGENCIES - OTHER POLICE	17			
7506	ASSISTING OTHER AGENCIES - STATE POLICE	5			
7590	ASSISTING OTHER AGENCIES - REPORTS	2			
8114	WARRANTS - OTHER AUTHORITY-OTHER WARRANT	1			
8190	WARRANTS - OTHER AUTHORITY - REPORTS	1			

May 05, 2021

Calls for Service - by UCR Code

Incidents Reported Between 04/01/2021 and 04/30/2021

All Municipalities



Code	Description	Primary Count	Secondary UCR Count		
			Code 2	Code 3	Code 4
8518	DEPARTMENTAL SERVICES - RECORD CHECKS	3			
8590	DEPARTMENTAL SERVICES - REPORTS	3			
8610	PARKING TICKET ENFORCEMENT	7			
9004	ADMINISTRATION - ATTENDING MEETINGS	1			
9010	ADMINISTRATION - IN-SERVICE TRAINING	1			
9012	ADMINISTRATION - OTHER MAINTENANCE	3			
9022	AMBULANCE ASSIST	19			
9024	911 HANG UP CALL	7			
9026	SERVICE CALL-WELFARE CHECK RESIDENT	2			
9027	ASSIST ORWIGSBURG FIRE DEPARTMENT	1			
9090	ADMINISTRATION - REPORTS	2			
ABAN	ABANDONED VEHICLE	1			
CITT	TRAFFIC CITATION	5			
CITW	WARNING	39			
DTB	DRUG TAKE BACK	1			
INFO	INFORMATION	9			
PRM	DUMPSTER PERMIT	2			
Total Calls		197			