

Orwigsburg Borough Council
Work Session Minutes
May 5, 2021

The Orwigsburg Borough Council met on Wednesday, May 5, 2021 for their Work Session meeting in Council Chambers. President Rick Bubeck called the meeting to order at 7:00 pm and the Pledge of Allegiance was recited.

Attendance: President Rick Bubeck, Vice President Rod Schaeffer; Councilors: Kerry Mariano; Maddie Bartush, Angie Hoptak -Solga; Solicitor Paul Datte, Mayor Barry Berger; Borough Manager Randy Miller; Borough Secretary Sherry Edwards via zoom.

Absent: Brock Stein, Katie Bedway

Visitors: Borough Utility Supervisor Dave Teter; Janis McGowan of SSN.

Visitors via Zoom: Bill Knecht of 204 S Warren; Fire Chief Jesse Zimmerman; Ben Hunter; Ron Gieger; Keith Roberts of Entech Engineering; Jim Leymeister.

Minutes

Council received a draft copy of the Minutes from the April 14, 2021 Council meeting for their review.

Budget Review – Target Objective 32.9%

General Fund Revenues	34.1%	Expenditures	35.4%
Fire Fund Revenues	40.8%	Expenditures	5.6%
Water Fund Revenues	30.1%	Expenditures	28.2%
Sewer Fund Revenues	28.7%	Expenditures	23.6%
Sanitation Fund Revenues	33.7%	Expenditures	30.0%

Police Report

The April Police Report was distributed to Council for their review and comments.

Officer Bobby Bechtel O.I.C. will present the April Police Report at next week's Council meeting.

Maintenance Reports

Water/Sewer - Dave Teter

April 2021 water/sewer additional work done:

Sewer

Work on UV unit issues

ROTO Rooter TV line and jetted lateral on S Liberty St – repairs to be done on lateral, is the cause of the depression in the asphalt

PACT One repaired lateral on South Liberty St

Water

Preparations and perform hydrant flushing

Work with Moyer Instrument to repair PLC battery located inside circuit board, 8 others exist like this at the WTP and WWTP. Moyers' will replace all since batteries are the same age.

Trouble shoot Well 4 meter issue – meter was running but with no water running thru it

Drew was here to repair Chlorine System and Ph probe

De-winterize Albrights Woods

Look into sink issues at Albrights and repair

DEP inspection today WTP – Dean Miller said it went very well, no findings were found

Contact Fred Bean Ford about truck

Other

Total of 12 PA one calls

Call-in from police to help with cameras at Memorial for possible stolen car

Cut grass - Square, Borough Hall, and school sidewalk weekly

- Walk borough property (reservoir) with Kevin from Nature Conservancy – located two corner markers of the property. Kevin suggests before moving forward to have the property surveyed due to the odd shape of the property. Another meeting will be scheduled to walk the western portion.
- President Bubeck mention Schuylkill Haven will probably be voting tonight on putting Tumbling Run into the Conservancy Easement.
- Randy noted the next step is for Council to review and approve the conservation easement; then move forward and have the property surveyed

Help Street Crew with concrete work at Albrights

Move lockers into police station

Mow all well houses

Fire

Rt 61 and Brickhill Rd traffic control and washing down of roadway (2.5hrs)

Quote for truck

- Fred Bean Ford– 2021 Ford F-350 Cost: \$70,493.00: Monthly Pmt \$1,183.22
- John Kennedy Ford – 2021 Ford F350 4 x 2 includes walk in utility body upfit and installation; Cost: \$54,458.
- John Kennedy Ford – 2021 Ford F450 4x4 includes walk in utility body upfit and install; Cost: \$67,299.00
- John Kennedy Ford - 2021 Ford F350 4x4 includes walk in utility body upfit and install; Cost: \$60,629.00

Waiting for one more quote from the Pittsburgh area on a Ford F550.

Councilor Mariano will come back next with more truck information for Dave.

Quote for lighting upgrades (WTP)– Fromm Electric

- LED independent

- Over 200,000 hours of operation
- 5-year warranty
- 20 to 30 years maintenance free
- Fixtures \$130.00 with PPL rebate.
- Auto motion sensor
- 73% savings per unit (total of 12 units)
- Costs: \$2200 for filter room and garage – does not include installation

Streets, etc. - Shawn, Slade, Devin

Vehicle / equipment report, Man Hours, Weekly work sheets, and maintenance/water/sewer revenue and expenditures to date was given to Council for review and comment.

Fire Department - Jesse Zimmerman

21 Total Calls for April
60 Total Calls Year to Date
120:09 Man hours for April
179:04 Man hours Year to Date
120:20 Training hours Year to Date
143:50 Administrative hours Year to Date

3 – Fires
4 – Rescue & Emergency Medical Service
1 – Hazardous Condition (no fire)
3 – Service Call
8 – False Alarm & False Call
2 – Severe Weather & Natural Disaster

Public Comment

Bill Knecht of 204 S Warren St asked who was present on Council tonight.
Randy responded Brock Stein and Katie Bedway are not present.

Business

Solicitor's Report – Paul Datte

Pine Creek Retirement / Blue Mountain Retirement Community – Nothing new to report no activity – as of today the escrow account has not been replenished.

Loading Zone S. Warren St.

An ordinance would need to be prepared and advertised. Loading zone times would be 7:30 am to 4:00 pm to accommodate the pharmacy.

N Wayne St and E Market St – Keep Loading zone with time restriction. Benefits the dance studio.

N Liberty St and W Market St – No changes to be made

Randy reviewed resolution to ensure fee structures are set up – strike curbs with white paint

Solicitor Datte will put together a draft ordinance for next week.

North Manheim Twp.

Received email from the North Manheim Township Solicitor regarding discussions between the road crew of the borough and township about sharing manpower and equipment.

This is something that can be done with an Inter-governmental Operations Agreement along with adopting ordinances on both sides.

Solicitor Datte suggested to possibly reach out to surrounding municipalities to be included in the agreement.

Engineer – Bill McMullen

Review Reports – Shannon Darker

Permitting & Property Code Violations – Council received report for their review and comments.

Inn at Orwigsburg – New owner will comply with the grease trap requirement. Past due utility bills were paid at settlement. Restaurant is no being utilized at this time and they do understand the grease trap will be installed as part of their renovations.

Borough Manager – Randy Miller

Borough Hall Bid award

John Levkulic recommends Borough Council award the bid to Houck & Company, Inc (low bidder) the west elevation masonry work including the chimney in the bid amount of \$72,746.00.

A motion to award Houck & Company Inc for the masonry work on the west elevation of Borough Hall including the chimney in the amount of \$72,746.00 was made by Rod Schaeffer, second by Angie Hoptak – Solga.

Roll call vote:

Councilor Mariano – Yes

Councilor Bartush – Yes

Councilor Stein – not present

Councilor Schaeffer – Yes

Councilor Bedway – not present

Councilor Hoptak-Solga – Yes

President Bubeck – Yes

Unanimous.

Salt Shed Quotes – \$47,902.58

Quote includes concrete – masonry of \$7,800.00

Accusteel Salt Shed cost of \$40,102.58

Shed will hold about 200 tons of salt

Fisher's Dam reserved parking

Recommendation is to allow the fire truck to pull in from E Independence St which would still allow for ample parking on S Washington St. Forty-five foot section blocked off would restrict parking 24 hours a day.

Prepare resolution for next week's meeting.

Fanelli Playground

Seeking approval for Chris Bentz to re-apply for a Commonwealth Financing grant for \$250,000. Borough's match will be \$27,500.00. Fee to apply is \$100.00 and deadline to apply is 5/31/2021. A resolution will be on next week's agenda for approval.

N Walborn Ave

The maintenance dept was out there and patched potholes. They performed repairs on Church St and placed millings; also replaced a 6" pipe with an 8" pipe and installed a ditch filled in with rip-rap.

Lead and Copper service line replacement initiative

The Environmental Protection Agency has announced a new requirement that will go into effect June 17, 2021 for lead and copper service line replacement all across the US. Every utility in the US will need to survey and identify every tap from the water main that goes into house, building, any structure and determine if they are or are not lead, galvanized pipe or copper with lead solder and implement a plan for replacement where necessary. Analysis and plan needs to be complete by 2024. Hopeful that the government releases the Infrastructure Grant monies for this type of project. Estimating a 2 to 3 million dollar project. Projects that are shovel ready when money is released have a better chance of receiving money.

Randy forwarded a power point presentation to Council – analysis and game plan needs to be complete for 2024. Changes the current sampling policy.

Decatur drainage - Chris Bentz is currently working on surveys in the area.

Woodview drainage

Driveway at the end of the cul-de-sac is level with the street and a couple potholes are in that area; the borough needs to cut the street and mill out old macadam and put new in so water flows to the catch basin and not into the driveway at the end of the cul-de-sac. Randy's idea is to take as many potholes, mill out, replace substrate if needed and new overlay instead of using cold patch.

Compile a list, costs and time frame for potholes.

Water / Sewer - Bryon Killian

Sewer line refurbishment

Long Ave to Warren St. – Lining Project – from manhole 52 to manhole 53 contractor went to line the pipe and the majority of pipe was full of infiltration from ground water. Next step is to grout compromised area of the pipe about 160 feet; grout only joints leaking then go back and line pipe.

Subsurface repairs; Bids are due Friday

Marshall Dr.: currently in the process of wetlands delineation; survey

Sewer Plant

Phase 1 – Notice to proceed; pre-construction meeting is being scheduled

Phase 2 – Motion to advertise bid specification will be on next week's agenda

Orwigsburg to receive \$291,000 from American Rescue Plan – Suggestion was made to donate to various local non-profits.

- | | |
|-----------------------|--------------------|
| a. Historical Society | c. Food bank |
| b. Library | d. Fire Department |

Sale of items

In the process of putting together a list of items from the garage to sell: Items such as:

- Benches
- Plow
- Snow blower
- Old tar buggy
- Radiators
- Compressor

Items can be placed on Municibid or an in-house auction – or combination of both.

Planning & Zoning Commission meeting

ZHB decision – denied height variance for a 2-story garage on S Wayne St.

Randy recommends the Borough review its Zoning Ordinance for “historical structure” Special Exemption. While reviewing, the borough should also look at “adaptive re-use” and/or any other new developments in zoning.

Consensus of Council is for Randy to move forward with the Planning Commission

Municipal Authority Meeting – Monday, June 14, 2021 @ 1:00 P.M in Council Chambers

Community Activities/Events

Community Yard Sale – May 15th, 8 am to 4 pm

Memorial Day Parade – May 31st at 8:00 am

Lion's Club Chicken Sale drive through at the Memorial Building on Memorial Day

An Executive Session will be held tomorrow, Thursday, May 6, 2021 to interview for Chief of Police position.

At 8:40 pm President Bubeck called an Executive Session to discuss personnel and discuss real estate and there being no further business to discuss the meeting was adjourned on a motion made by Angie Hoptak-Solga, second by Maddie Bartush. Unanimous.

Respectfully submitted;

Sherry M. Edwards
Borough Secretary