

Orwigsburg Borough Council
Work Session Minutes
August 4, 2021

The Orwigsburg Borough Council met on Wednesday, August 4, 2021, for their Work Session meeting in Council Chambers. President Rick Bubeck called the meeting to order at 7:00 pm and the Pledge of Allegiance was recited.

In attendance: President Rick Bubeck; Vice President Rod Schaeffer. Councilors: Kerry Mariano, Katie Bedway, Angie Hoptak-Solga. Mayor Barry Berger; Solicitor Paul Datte. Borough Manager Randy Miller; Borough Secretary Sherry Edwards.

Not in attendance: Maddie Bartush; Brock Stein.

Visitors: Bill Knecht of 204 S Warren St; Fire Chief Jesse Zimmerman

Minutes

Council received a draft copy of the minutes from the July 14, 2021 Council meeting for review.

Budget Review – Target Objective 58.1%

General Fund Revenues	81.7%	Expenditures	54.2%
Fire Fund Revenues	73.9%	Expenditures	7.7%
Water Fund Revenues	52.3%	Expenditures	38.1%
Sewer Fund Revenues	49.3%	Expenditures	31.8%
Sanitation Fund Revenues	58.2%	Expenditures	52.9%

Randy noted the General Fund Revenues include the American Rescue Act money of \$140,000.

Maintenance Reports

Water/Sewer - Dave Teter

Daily/weekly operational logs and additional water/sewer work completed were given to Council for review and comment.

Streets, etc. - Shawn, Slade, Devin

Vehicle / Equipment report, Man Hours, Weekly Worksheets and Maintenance/Water/Sewer revenue and expenditures to date were given to Council for review and comment. President Bubeck reported on completed road work (milling-paving-hot patch)

- 305 Eisenhower Dr
- Clark Dr & Ridge Rd
- S. Liberty St:
Boyers
325 S Liberty
- Hoy St & S Warren
- S Franklin St
- S Franklin & W Market – patched holes
- N Franklin St & W Market St – 7' x 33'
- 401 E Mifflin St
- 323 E Mifflin St

- Tammany St & N Liberty St – storm basin
- Douglas St & Gerald Ave – intersection
- Douglas St
- 650 Ridge Rd – front of driveway

Fire Department

Fire Chief Jesse Zimmerman presented the July report:

15 Total calls for July

138 Total calls year to date

74.5 Man hours for July

414:58 Training hours year to date

254:05 Administrative hours year to date

- | | |
|----------------------|----------|
| • East Brunswick Twp | 3 |
| • North Manheim Twp | 3 |
| • West Brunswick Twp | 7 |
| • Orwigsburg Borough | <u>2</u> |
| ○ Total | 15 |

3 – Fires

5 – Rescue & Emergency Medical Service

3 – Service Call

5 – False Alarm & False Call

The State Covid19 Grant has been closed out and used for:

6 – New sets of turn out coats & pants

6 – Pair of Firefighter boots

2 – Helmets

Assisted in paying two quarters of annual premium for the department's liability insurance

Public Comment

Bill Knecht of 204 S Warren St questioned Council approving the new hire of Patrolman Bryce Lewis.

President Bubeck responded Bryce resigned from the police department to further his career in the State Police Academy back in June 2021. Bryce left the academy and wrote a letter to Mayor Berger and Council requesting to be reinstated. Action was taken in July to reinstate Bryce as a new employee.

Business

Solicitor's Report – Paul Datte

Ordinance implementing Act 20 of 2021(Small Wireless Facilities Deployment)

Deployment of small wireless facilities within borough streets right of ways

Council has 60 days from the effective date (end of August)

Council has until the end of October to adopt an ordinance implementing Act 20
Solicitor will target October meeting to adopt

Rettew Consulting – RFP has been completed and the intent is to mail out this week

Blue Mountain Village –

Developer received approval of their NPDES permit extension for the Pine Creek Retirement Development – Conservation District made clear the developer will need to modify in order to comply for the BMV to receive the appropriate NPDES stormwater approvals and will be evaluated differently under the new regulations and criteria that have been established.

Updates on:

119 S. Liberty Street –

- Demo bids are in the process of being developed
- Numerous attempts have been made to reach out to Mr Frantz but to no avail
- Building is being monitored for additional structural decay

100 E. Market Street – sheriff sale is scheduled for August 13th.

200 W. Market Street – no update to report

Co-operation agreement with other Municipalities (alone with N. Manheim)

Did reach out to Solicitor of NMT; waiting for response.

Intergovernmental cooperation agreement will be next step

Conservation Easement – Working Woodlands

Timbering of the property does not impact conservation easement

Waiting for results of bid specs for timbering and forward to Woodlands

President Bubeck will forward other property owners interested in the easement and carbon credits.

Borough Manager – Randy Miller

Borough Hall renovations have been completed and inspected, contractor did a great job: repointed west side of borough hall, chimney rehab, patch on roof and cleaned gutters.

Borough crew continues to work on projects

Long Avenue Culvert demo – Bids are due next week

Timber Harvesting – surveying continues, two more weeks of surveying. Anticipates bids \$200,000 or better.

Next Monday Orwigsburg is being visited by the Orwig families, coming from out of state. Jen Bowen is assisting, and we will meet with them at Borough Hall.

Time Clock - ADP App in place; did receive notification from the Teamsters requesting that we bargain regarding policy for the implementation.

Request received from Schuylkill Haven Borough for Fire Police assistance for their annual Borough Day celebration taking place on September 25th. Item will be on next weeks agenda for approval.

Engineer – Bill McMullen

Shannon Darker reports:

Permitting, Property Code Violations and Code Enforcement spreadsheets have been distributed to Council for review and comment.

Projects

Lehigh Street Storm Water Improvements by Borough workforce. Materials have been ordered and received. Piping is on delay.

Margaret Ave Storm Improvements by workforce in 2022. Paving repairs and double seal oil and chip by outside contractor. Waiting for materials.

Industrial Drive ARC Grant approved for \$819,441; Easements have been recorded; awaiting kick-off meeting with PennDOT ARC, Conservation District; Next step bidding.

201 & 203 Long Avenue – Bid for removal of old culvert and place riprap in stream; pre-bid meeting held 8/2/2021 with bids due 8/9/2021.

Capital Improvements List

Road Projects

- Mill with Haul and Place bid – Borough compiled a list of areas they have for work and will complete.
- Prepare equipment rental bid/ or haul and place bid for Douglas, Straub and Mifflin.

Storm Projects

- Wayne and Mifflin - Request quotes to obtain excavator to assist borough work force with storm repairs. Section of pipe collapsed and clogged
 - Awaiting exploratory dig by Borough workforce to note the depth of existing stormwater line.
 - Resolution 2021-21 & 2021-22 for CDBG grant applications Wayne & Mifflin – converting curb cuts for ADA.

Others

- Borough Hall Renovations – Completed
- 119 S. Liberty Street demolition documents being prepared for opening in September or October Council meeting.

Planning - Chris Bentz

RACP update for Veterans' Memorial Building - currently working on bid specifications

Blue Mountain Village

No action will be taken until positive results are received from PennDOT, DEP and Conservation District for NPDES permit.

Decatur St. Stormwater design work

Flood mitigation efforts –

Currently working on grant application for mitigation efforts – catch flood waters when occurs and release at a slower rate in the future.

Yesterday and today vacuumed debris in the creek above the Long Ave culvert; also above and below in the creek at Ridge Rd bridge. All to alleviate bottlenecks that occur in these areas.

Sketch Plan Review – developer has now made payment on plan; all members of P & Z have been contacted to review on August 18th. In addition: possible recommended changes to the zoning ordinance for items such as: Historical Buildings, Housing; In-law quarters.

Water / Sewer - Bryon Killian

Lead and Copper service line replacement initiative no update – August 2024 deadline

- Sewer line refurbishment updates
 - Long Ave to Warren St. – Grouting and Lining
 - Close Contract and move to CCTV both are in the process – start next week
- CCTV and Subsurface repairs update
 - Met on-site 8/3/21
 - Start next week

Marshall Dr. Sewer Replacement – await survey – line runs close to the foundation of homes – apply to DEP to relocate pipe

- Sewer Plant
 - Phase 1 – Review of submittals
 - Phase 2 – Issued NOA
 - a. Contracts in from Allen Myers
 - b. Hirneisen contracts this week

PA DEP NOV Letter response - Violation goes back to 2016, 2017 and 2018

- List of dates and violation – a copy of the response to the authority as well
- Answer – draft letter has been prepared.

Mayor

- Police Officer hired – Officer Bryce Lewis has been hired and started work after passing all required examinations.
- Presenting two Merritt awards at next week's Council meeting:
- Bobby Bechtel and wife for their response to the fire at the apartment building
- Brandon Bayer – defibrillator - saved and on cardiac victim
- All is going well with the New Chief and new hire.
- Randy made council aware that we do have an employee in quarantine – waiting to be tested for COVID.

Planning & Zoning Commission meeting

The borough has received payment to review a sketch plan. P & Z Commission has been notified of the meeting scheduled for Wednesday, August 18th @ 7:00pm.

There remains a vacancy on the Planning Commission. Contact Randy if interested in the vacancy.

Municipal Authority Meeting – Monday, September 13, 2021 @ 1:00 P.M.

Community Activities/Events

OBPA Farm to Square – Thursday August 12th, 5 – 8 pm, M & T Lot

Community Yard Sale – Saturday, August 14th, 8 a.m. – 4 p.m.

Heritage Day – Saturday, September 11th, 9 a.m. Center Square

Bobby Shappel of 680 S Liberty St expressed his concerns with developments receiving waivers, and disturbing land. Too much flooding in the borough and getting worse. Have engineers inspect proposed development areas when its raining.

Next Council Meeting is August 11, 2021, 7:00 p.m.

No action will be taken after the Executive Session. The Work Session adjourned at 7:50 and President Bubeck called an Executive Session to discuss personnel issues.

Respectfully submitted,

Sherry M. Edwards
Borough Secretary