

**Orwigsburg Borough Council**  
**Meeting Minutes**  
**March 9, 2022**

The Orwigsburg Borough Council met on Wednesday, March 9, 2022 in Council Chambers. President Bubeck called the meeting to order at 7:00pm and the Pledge of Allegiance was recited.

Attendance: President Rick Bubeck, Vice President Brock Stein; Councilors: Kerry Mariano, Angie Hoptak-Solga, Ed Keyworth and Ed Winkelbauer. Mayor Barry Berger; Solicitor Paul Datte; Borough Manager Randy Miller; Borough Secretary Sherry Edwards. Absent: Maddie Bartush

Visitors: Patrolman Brandon Bayer, Tim Wilhelm of 3029 Ridgeview Dr, Bill Knecht of 204 S Warren St; Jan McGowen of SSN; Mike & Amber Zanolini (and son) 230 Walters Ave; Jim Leymeister of 200 Ronald Ave. Jamie Bainbridge of 221 S Liberty St.

**Approve the Final Meeting Agenda**

No changes were made to the agenda

A motion to approve the meeting agenda was made by Ed Winkelbauer, seconded by Ed Keyworth. Unanimous.

**Public Comments**

Mike Zanolini of 230 Walters Ave would like to do a driveway project and is interested in purchasing the section of Walters Ave/paper street located on the northeast portion of his property. And would also like to purchase the paper alley located to the east of the property as well.

Randy explained the Borough would adopt an ordinance to abandon the paper alleys that would revert back to equal distance to those properties that are adjacent to the alley. Concerned with future utility issues or if there are existing utility easements that should be maintained. Also concerned with the property located in West Brunswick Township which is adjacent to paper alley being developed in the future in which these streets might have to be connected.

Paul Datte –

A line would be drawn down the middle of the paper alley and the adjoiners on either side would take to that line. If anyone would become landlocked due to this there is a private right of easement over the road. Vacating a paper alley is done by ordinance; will need to come up with a description and plan. Ordinance will be advertised, and a public meeting will be schedule.

Randy will add to the April's agenda.

**Business**

**Minutes**

A motion to approve minutes from the February 2, 2022 Work Session and February 9, 2022 Council meetings as presented was made by Kerry Mariano, seconded by Ed Winkelbauer. Unanimous.

## **Treasurer's Report**

The January 2022 Treasurers Report has been presented to Council for review.

**Tax Collector's Report:** None

**Tax Exoneration List:** None

## **Building Permits**

Permits for February 2022 were as follows:

0 New Permit issued at \$ 0 total value

3 Renovation Permits issued at \$8,409.00 total value

## **Police Report**

Chief Vince McDonald's Report as follows:

Hours Worked:

Regular Hours – 856

Overtime – 33 ½ (30 ½ February '21)

Late Call – 2 ½

Court - 6

Holiday – 18 ½

Training – 1

DUI Patrol – 5 ½ (Reimbursable)

Training – 21 ½

Vacation – 12

Personal – 32

Sick – 48

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5,619 Total Mileage for Police Vehicles

385 ½ Total Vehicle Patrol Hours

26 ½ Total Foot Patrol Hours

103 Traffic Enforcement Hours

48 Traffic Citations issued

58 Warnings issued

23 Parking Tickets issued

Bike Patrol – n/a

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185-Incidents – Handled by 6 Officers

7 – Reportable Crimes

2 – Theft

1 – Neglect of a Care Dependent Person

1 – DUI

1 – Harassment

Charges Filed:

Criminal Complaints – 1

Non-Traffic Citations – 1

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Borough Ordinance Violations/Investigations – 3

## **Committee Reports**

### **Finance & Budget** – Brock Stein

The Borough received the Liquid Fuels deposit of \$99,525.31 which was more than anticipated and also received Turnback funds of \$4200.00.

### **Personnel** – Rick Bubeck – No updates

### **Communication & Technology** – Angie Hoptak-Solga – No update

### **Economic Development/Revitalization** – Ed Keyworth

Industrial Drive ARC grant – Engineers working on permitting and Right of Way.

PPL will relocate poles at the Industrial and Long Avenue intersection. Awaiting contractor to get back to us regarding existing water line investigation.

Easements: temporary construction easement documentation for adjoining property owners has been prepared and will be sent for signatures.

Appraisals required for PEMA Grant opportunities have been scheduled for 508, 510, 512 W. Market St.

### **Water, Sewer & Sanitation** – Ed Winkelbauer

Report of Water / Sewer Operations; Miller Environmental – Monthly report was distributed to Council

Miller Environmental Licensed Operations ends May 9, 2022; they agree to the automatic extension in the signed agreement

Sewer Inflow Committee met to discuss meters in sewer to measure I & I; review of the stone arch culvert adjacent to the Post Office

A motion to approve Resolution 2022-28 for submitting an LSA (Local Share Assessment) grant application to the Commonwealth Financing Authority for the Schuylkill Haven/Orwigsburg water interconnect project was made by Kerry Mariano second by Angie Hoptak Solga. Unanimous.

### **Streets & Lights** – Rick Bubeck

Capital Improvements List (ARRO) of work for 2022

Borough Maintenance work for 2022:

- Borough workforce to install storm improvements on Margaret prior to seal coat
- Borough workforce to install storm improvements on North Street
- Stormwater catch basin repairs in sections of Creswell
- Stormwater repairs on Margaret prior to seal coat
- Painting stop bars and handicap

Ritchie Logging & Sawmill for \$204,118; awaiting all parties to sign contract; expect first payment by end of March

Woods & Wildlife – working on Forest Mgmt. Plan and Easement

**Parks & Recreation** – Maddie Bartush

Bathroom upgrades at Albright's Woods are nearly completed – currently evaluation what to do with doors

Preparing for construction at the Veterans' Memorial – work to start in April; Coordination ongoing. Taskforce selected and awarded Audio/Visual Scope of Work.

Fishing Rodeo at Fisher's Dam on May 21<sup>st</sup> and 22<sup>nd</sup> 8 am to 2 pm - Borough's donation for the event \$500.00.

**EMS Building Development** – Jesse Zimmerman

Reports

Working on Grant applications for both apparatus and building – DCED land development what can or cannot be put on that property due to restrictions such as wetlands. Determine needs for other organizations to see what would be necessary in a building for a multi service emergency service building.

Local Share Account (LSA) Grant due March 15, 2022. \$100 application fee required from the Borough.

A motion to approve Resolution 2022-27 for submitting an LSA (Local Share Assessment) grant application to the Commonwealth Financing Authority for the Fire/EMS/Police Building study was made by Kerry Mariano, second by Brock Stein. Unanimous.

**Property Code Safety** – Kerry Mariano

Inspections of Rental Properties are continuing.

Delinquents went out and review in 30 days to determine moving forward

Optimus Risk Mgmt. Review; Recommendations were forwarded to Maintenance.

**Planning & Zoning** – Ed Winkelbauer

Planning & Zoning met in February; they reviewed recommended updates to the Borough Zoning Ordinance. Discussions continue.

Blue Mountain Village – “The Rhoades Organization hopes to resolve these issues within the next 6 months.”

Villas of Orwigsburg Land Development – No Update

Clearly Clean Land Development – No Updated

**Safety & Policy** – Kerry Mariano

Training Scheduled for the maintenance department on Chlorine

Randy updated Council – After a delivery of chlorine cylinders 2 employees changed out the cylinders and a small release of chlorine gas occurred and mildly affected both the employees. Employees went to urgent care for treatment. Both employees were tested and released.

We are bringing in training group on chlorine, chlorine removal and all emergency aspects. As part of this days training in the morning training will be on blood borne pathogens.

We do have Self Contained Breathing Apparatus currently stored in water treatment building – currently looking to have stored outside that would easily accessible.

**Bargaining & Negotiations** – Mayor Berger – No update

**Teamsters' Bargaining** – Ed Keyworth

Bargaining Session was held on March 2, 2022; progress was made but negotiations continue

**SCMA Coordinating Committee** – Ed Winkelbauer

Met on Monday, February 14<sup>th</sup> discussed possible methods for changing rate structure

Tim Wilhelm and Randy Miller met with SCMA on February 24; The SCMA board meets on March 16<sup>th</sup>

**Police Department** – Mayor Berger – No update

**COG** – Sue Murphy

Meeting March 17, 2022 @ 7:00 pm here in Council Chambers

**Correspondences** – none

**Solicitor** – Paul Datte

Blue Mountain Village – No update

Villas of Orwigsburg – No update

Clearly Clean LDP – No update

Conservation easement – Draft easement provided to Council along with background information; discuss in Executive Session

**Borough Manager – Randy Miller**

Report – Randy's report has been distributed to Council

Tree Harvesting – no update

Water & Sewer Certified Operator contract expires in May 2022

### **New Business**

Water Dispensing Terminal – taken to committee for review; facility will be installed in close proximity to WTP that will allow companies to come in and purchase bulk water from us. Will be metered for billing and usage. Terminal will be equipped with a backflow prevention system to eliminate contamination.

Mac Truck for Maintenance – bring to committee for their review

### **Common Items**

#### **Bills**

A motion to approve and ratify the accounts payable for General, Fire, Water, Sewer, Sanitation, State, Grant, Credit Union, and Capitol Improvement accounts; and granting permission to pay interim bills. – Brock Stein, second by Ed Keyworth. Unanimous.

**Payroll** – For Council's review – Not available

### **Community Activities/Events**

MUA Meeting – Monday, March 14<sup>th</sup> at 1 PM- here in Council chambers

Next meeting is Wednesday, April 6, 2022 at 7:00 pm.

President Bubeck called an Executive Session at 7:17 pm to discuss the conservation easement with the Woodlands Conservancy. There being no further business after the Executive Session the meeting was adjourned on a motion made by Kerry Mariano, seconded by Ed Winkelbauer. Unanimous.

Respectfully submitted,

Sherry M. Edwards  
Borough Secretary