

**Orwigsburg Borough Council Work Session**  
**Meeting Minutes**  
**January 3, 2022**

The Work Session meeting start directly after the Reorganization meeting:

In attendance: President Rick Bubeck; Vice President Brock Stein: Councilors: Kerry Mariano, Maddie Bartush, Angie Hoptak-Solga, Ed Winkelbauer, Ed Keyworth. Mayor Barry Berger; Solicitor Datte; Borough Manager Randy Miller; Borough Secretary Sherry Edwards.

Visitors: Bill Knecht of 204 S Warren St; Fire Chief Jesse Zimmerman; Chris Bentz and Kevin Richards of Alfred Benesch.

## **Minutes**

Council received a draft copy of the minutes from the December 1, 2021 Work Session meeting and December 8, 2021 Council meeting for review.

## **Budget Review – Target Objective December – 100.0%**

General Fund Revenues	112.4%	Expenditures	107.4%
Fire Fund Revenues	91.2%	Expenditures	25.8%
Water Fund Revenues	92.2%	Expenditures	95.3%
Sewer Fund Revenues	86.7%	Expenditures	74.7%
Sanitation Fund Revenues	99.6%	Expenditures	116.3%

All funds finished year in the black. Significant amounts of money were transferred from the Water fund and Sanitation fund into reserves. Also, retain a cash balance each fund for the first three months of the year in order not to borrow from anywhere.

## **Maintenance Reports**

### **Water/Sewer - Dave Teter**

#### Sewer

Clean and replace 2 lamps in UV 2

Clean UV 1

Call Dean about solids issues

Sewer Authority meeting

Trouble shoot pump issue with Dean and Bryon

Talk with Dean about numbers

Extra tests at sewer plan – finish DMR

Turn on extra air at VLR

USG here to jet manhole 225-225A

Extra set of tests run to Lab

Water

Turn water back on and change meter at 100 E Market St

3 Final reads

11 One calls

Zoom meeting with Entech about Lead Line survey

3 Meter apts

Meet Larry at Seton Manor about water in pit and turning on hydrants

Get information for Randy on YTD water production

Work on KMNO4 pump

Other

Meet with ARRO and Randy about paper streets

Fire

230 E Tammany St – Carbon Monoxide Investigation (1.25 hr)

Councilor Bartush questioned the root-ball situation ~ Randy noted there was a root-ball in a pipe located in lower Cresswell Acres right where the lateral meets the main line. Was removed by high pressure jetting. Another area was identified in the alley way between Cherry and Church St and will be taken care of this week. Having issues with terra-cotta pipes which adds to the I & I issues.

Hydrant on Gerald Ave will be fixed very soon. Took a long time to get the parts in and coordinate with the borough work force.

**Streets, etc. - Shawn, Slade, Devin**

Reports:

Council received the Hours worked, Vehicle Maintenance/Hours and Maintenance budget for their review and comment.

**Fire Department Report-**

Fire Chief Jesse Zimmerman presented the December/Year End report:

22 Total Calls for December

245 Total Calls Year-to-Date

183:45 Man Hours for December

1506:46 Man Hours Year-to-Date

610 Training Hours Year-to-date

320:00 Administrative Hours Year-to-Date

	<u>Dec Incidents</u>
Hamburg Borough	1
East Brunswick Township	1
North Manheim Township	7
West Brunswick Township	10
Orwigsburg Borough	<u>3</u>
Total	22

Fires – 1  
Rescue & Emergency Medical Services – 11  
Hazardous Condition (No Fire) – 1  
Service Call – 1  
False Alarm & False Call – 4  
Severe Weather & Natural Disaster – 4

	<u>Year to Date Incidents</u>
Hamburg Borough	3
Tilden Township	1
East Brunswick Township	28
North Manheim Township	51
South Manheim Township	3
West Brunswick Township	71
Cressona Borough	1
Deer Lake Borough	1
Landingville Borough	1
New Ringgold Borough	1
Orwigsburg Borough	82
Pottsville City	<u>2</u>
Total	245

- The 2021-2022 OSFCe (State firefighters') as of 11/04/2021 project and certifications were approved.
- No information update on the annual FEMA Firefighter grants yet
- Annual Super Bowl Sunday Chicken BBQ is scheduled for Sunday, February 13, 2022
- Jess thanked the current Borough Council and Borough workforce for continued support of the Fire Department during 2021 and look forward working with everyone in 2022.

Rick asked about calls for North Manheim Township and is the Fire Co compensated.

Jesse responded yes the Fire Co receives \$6000 in mutual aid annually. North Manheim Township is split up into sections that are covered by Schuylkill Haven, Landingville, Pottsville City each with there own section. The Emergency Service Tax is also divided and given to the municipalities.

**Public Comment** - None

**Old Business**

**Solicitor's Report** – Paul Datte

**Rettew Consulting** – nothing new to report – For the benefit of the new members of council at next Wednesday's meeting have an Executive Session to bring the new members up to date.

**Blue Mountain Village**

Email received today from the developer noting they will be moving forward on the HOP and NPDES permits.

Conservation easement – Council took action last month to move forward. Solicitor has comments to share with Randy and Rick on some issues; then present to council.

**Borough Manager – Randy Miller**

Borough Manager report will be presented next week.

Tree Harvesting – update at next weeks meeting.

**Orwigsburg Grant**

- Ridge Road Park – The borough received a DCNR grant for \$114,000 Grant for Ridge Road project.

Sale of items – Randy continues to place items on Municibid. Items from the borough garage, borough hall basement and other locations.

End of Year updates – Randy has been working on end of year updates and will have report in time for January 12<sup>th</sup> meeting.

**Engineer – Bill McMullen**

**Review Reports – Shannon Darker**

Council received Shannon's reports for review and comment

- Permit Reports
- Notice of Violation
- Rental Properties – 2022 Triannual inspections

**Projects**

Long Avenue - Recommend Final Payment Application No. 2 to Bertolet for \$4,205.45 but hold payment till spring once vegetation grows. Bertolet is only asking that payment application is authorized by Council so they can close out their books for the end of the year. Bertolet is aware we are no happy that grass did not grow on one side of the creek. Hold payment for that reason which Bertolet is aware of.

**Capital Improvements List**

**Road Projects**

Industrial Drive - Kick-off meeting with PennDOT is scheduled for January 28<sup>th</sup>

**Planner – Kevin Richards**

RACP update for Veterans' Memorial Building

- Notice of award to Miller Bros
- Received documents back from Miller Bros
- After signature are secured Notice to Proceed will be issued
- Anticipate spring start date for construction

Blue Mountain Village – no update

Decatur St. Stormwater design work – Draft Drainage Easements/Temporary Construction Easements provided to Borough Manager/Solicitor Datte to obtain the necessary temporary and permanent easements. In contact with Congressman Meuser office to be notified if there would be anything grant worthy available for this project.

Flood mitigation efforts – Four grants submitted

- a. FMA / BRIC grant were submitted in November 2021 – grant is for hydraulic analysis, study waterways and make the Market St culvert a biddable construction project
- b. PEMA - documents returned to be rearranged then sent back to PEMA by February 14<sup>th</sup> – PEMA will then submit to FEMA
- c. HMGP grant – acquisition and demolition on two properties along West Market St near Long Ave culvert. Original grant information received in November paperwork due end of March. Due to phasing, now grants need to be submitted by the end of this week. No local match required.

Randy made council aware the Insurance Co representing 510 W Market St puts 100% of blame on the borough. An analysis was requested and once received will be forwarded to Solicitor Datte.

A motion to designate Kevin Richards of Alfred Benesch to submit PEMA - HMGP grants on behalf of the Borough and to adopt Resolution 2022-25 was made by Maddie Bartush, second by Brock Stein. Unanimous.

The Planning Commission met on December 15, 2021 to review its Zoning Ordinance changes. Due to the grant timeline plan on meeting with P & Z in February.

Ridge Rd Park – Original grant plan for driveway/parking area, 32'x24' pavilion with concrete, play structure, pedestrian pathway/bridge. Future phase for pickleball court or another court feature. Matching grant, land was donated, appraisal of property was used for borough match.

**Water/Sewer – Bryon Killian**

Lead and Copper service line replacement initiative – August 2024 deadline

CCTV and Subsurface repairs update

- CCTV has been received from the Contractor - Entech has reviewed and will issue a recommendation pending a review of the video and data.
- Payment application # for \$56,670. Does not have paperwork to date

Marshall Dr. Sewer Replacement - draft alignment has been discussed with PADEP.

Sewer Plant

- Phase 1 - Shop drawings
- Phase 2 - Shop drawings

**Community Activities/Events**

Next Council meeting is January 12, 2022 @ 7:00 pm.

A motion to adjourn the meeting at 8:00 pm was made by Maddie Bartush, second by Ed Keyworth.  
Unanimous.

Respectfully submitted,

Sherry M. Edwards  
Borough Secretary