

Orwigsburg Borough Council
Work Session Meeting
October 5, 2022

The Orwigsburg Borough Council met on Wednesday, October 5, 2022 for their Work Session meeting in Council Chambers. President Rick Bubeck called the meeting to order at 7:00 pm and the Pledge of Allegiance was recited.

In attendance: President Rick Bubeck; Vice President Brock Stein; Councilors: Kerry Mariano, Ed Winkelbauer, Ed Keyworth, Angie Hoptak-Solga; Mayor Barry Berger; Solicitor Paul Datte; Borough Manager Randy Miller; Borough Secretary Sherry Edwards. Absent: Maddie Bartush

Visitors:

Utility Supervisor Dave Teter	Fire Chief Scott Rarick
Dave & Jessica Lafko - 532 E. Mifflin St	Kevin Richards - Alfred Benesch
Tim Wilhelm - 3029 Ridgeview Dr	Frank Snyder - 102 Lantern Green Way
Molly Scott of - 529 Lantern Green Way	Daniel Cameron - 200 Long Ave
Bill Knecht - 204 S Warren St	Elaine Reichart - 530 E Mifflin St
Jim Leymeister - 200 Ronald Ave	Dave Walasavage - ARRO Consulting
Chelsea Schnoke - 520 E Mifflin St	David & Jessica Lafko - 532 E Mifflin St
David Benulis - 106 Lantern Green Way	Kathy & Marty Madeya - 119 N Washington St

Final Meeting Agenda approval

Additions/changes:

Borough Manager report – Added line item for Bartush sign on the front of the new building
Added line items for Fireman's Relief and State Aid

Deleted item on last page that was handled last month

A motion to approve the final meeting agenda as amended was made by Ed Keyworth, seconded by Ed Winkelbauer. Unanimous.

Minutes

Council received a draft copy of the minutes from the September 7, 2022 Work Session and September 14, 2022 Council meetings for review.

Budget Review – Target Objective July – 66.6%

General Fund Revenues	94.7%	Expenditures	68.5%
Fire Fund Revenues	93.1%	Expenditures	9.4%
Water Fund Revenues	72.3%	Expenditures	73.1%
Sewer Fund Revenues	71.6%	Expenditures	85.2%
Sanitation Fund Revenues	76.7%	Expenditures	76.6%

Maintenance Reports

Water/Sewer - Dave Teter

Sewer

Talk to electricians about blower issues
Work with integrator to solve UV issues
Meeting with Allen Meyers about paving at blowers
Talk with Allan Meyers about flow for work being done in post air box
Work with integrator for new SCADA and computer
Work with integrator to solve SCADA issues
Refill clarifier and post air box
Restart RAS/WAS pump 1
Test new SCADA systems with power loss issues
Sewer Authority Meeting
Talk to resident about blocked sewer
Talk to contractor about lining work being done
Meeting for progress of project as well as walk through
UV Training
Work with Dale Miller and Generator tech to solve VFD issues
6 PA One calls

Water

7 Meter Apts
Run to Lab for Lead Copper bottle
Guy from Cla Valve her looking at valving
Call out for low CI level
Met with Bill Kasper for Meter info
Entech looking at SDCADA upgrade
Get Lab info for water tests to submit to DEP
Talk with Dean about Manganese numbers and what we can do to correct –
Major issues with manganese this past month due to drought conditions and a heavy dose of rain
Talk to property owners about dirty water
Send Pb and Copper test info to Chris
Full rebuild on KMO4 pump
Fill out mailers for Pb and Copper test info

Other

Help with storm box on Hope Ave

Fire

303 E Market Lift Asst (1x.25hr)
101 Mahantongo St, Pottsville Commercial Fire (1x.25hr)

Streets, etc. - Shawn, Slade, Devin

Council received the Hours Worked, Vehicle Maintenance/Hours and Maintenance Budget reports for review and comment.

Fire Department

Fire Chief Scott Rarick presented the September Fire Report:

16 Total Calls for September
164 Total Calls Year to Date
47.70 Man Hours for September

1,355.37 Man Hours Year to Date
852.75 Administrative Hours Year to Date
34 Training Hours for September
1,517 Training Hours Year to Date

<u>Zone</u>	<u>Incident Count</u>	<u>Man-hours</u>
North Manheim Township	4	16.90
West Brunswick Township	3	5.51
Landingville Borough	1	1.00
Orwigsburg Borough	<u>8</u>	<u>24.29</u>
Total	16	47.70

- September 10th – participated in Hands only CPR training in conjunction with Heritage Days
- September 24th – Smoke alarm installation program partnering with American Red Cross. A total of 66 smoke alarms were installed.
- October 6th – Fire Prevention at BMEE
- October 10th – 14th – Fire Prevention – Numerous Daycare visits throughout the municipality
- October 15th – Noon – 2 pm Community give back event at the Memorial Building includes fire prevention, fire extinguisher training and free spaghetti dinner.

Public Comment

Dave Benulis of 106 Lantern Green Way commented on the proposed Cherry St parking ordinance: People from Lantern Green use Cherry St as overflow parking. Not a lot of parking in the area. People from E Mifflin and Perry St also overflow on to Cherry St. There is not a lot of people always on Cherry St so he doesn't see where it's a problem; but usually it is weekends and holidays when Cherry St is used for overflow parking. The issue is three driveways at the end of Cherry St and would not like to see the borough block parking off; let the neighbors settle it themselves and let the borough out of it.

Molly Scott of 529 Lantern Green Way – handed a google map and measurements of Cherry Street from Lantern Green to Lawrence St. Molly parks her car on a daily basis on Cherry St on the Lantern Green side 17' away from the garage at 532 E Mifflin St – falls within borough guidelines. She has been asked a few times to move her vehicle by the residents of 532 E Mifflin St so they may access the road to get their truck and camper out of their driveway and she has always cooperated. Molly was also asked by a police officer to move her car to 530 E Mifflin St resident could get out of her driveway. Molly doesn't think it's fair to elevate a preference for one or two people over the greater good of the community and would feel disturbed if council would vote in favor of this ordinance. There are other places in the borough that are much tighter to navigate. Molly feels they can work together as neighbors to find a solution that works for everyone.

Tom Badger of Lantern Green Way sent in an email not in favor of the proposed ordinance.

President Bubeck asked Molly why she parks her car there when the development has driveways and garages.

Molly responded we have two vehicles and the overflow parking in Lantern Green is not sufficient to accommodate everyone.

Daniel Cameron – 200 Long Ave – questioned the June flood last year and did the borough make a decision on giving credit to the flood victims on the water bill due to the excessive amount of water used to clean up after the flood. Daniel had his water running for three consecutive days to clean. Council will look into it.

Dave Lafko of 532 E Mifflin St addressed the proposed Cherry St no parking ordinance: Issue between the three driveways has been a growing for about 3 years and over time Dave and his neighbor at 530 E Mifflin St has had issue getting in and out of their driveways and garage. Ms. Scott has been cooperative in moving her vehicle when Dave needed to access Cherry St. There have been several instances when cars were parked at the garage and he needed assistance with truck and camper. Worried about his mom having an emergency and he can't access Cherry St. because of vehicles parked on Cherry St.

Starting this school year, a school bus uses Cherry St to pick up a handicap child who lives on E Mifflin St.

Dave took measurements via google maps on the roadway within Lantern Green Way and is posted no parking yet is the same width as Cherry St.

Dave disagrees with the statement that you only see parking on Cherry St during weekends and holidays; during the summer there has been at least 4 or 5 cars parked there. He doesn't want to take responsibility if its icy and there is a foot distance between a car parked on Cherry St and him pulling out of his barn and sliding into the parked car.

Dave asked Council to consider passing the proposed ordinance, so he doesn't have to ask permission from the owners of the parked cars to utilize his own driveway. He requests Lantern Green eliminate the no parking on the roadway within the development.

Elaine Reichart of 530 E Mifflin St – she has called the police in order to get out of her driveway onto Cherry St. Her driveway is situated along side of Lafkos barn that is right on Cherry St which makes it very difficult for her to get out if a car is parked on Cherry St. She feels people from Lantern Green should be using their garage and driveway to park in.

President Bubeck – there has been 4 incident reports filed with the police regarding this issue. Two by Mrs. Reichart and 2 by Mr. Lafko since December 2021 and the last one on September 25, 2022.

Council will take all concerns into consideration. Proposed ordinance will be up for consideration next Wednesday.

Chelsey Schnoke of 520 E Mifflin – she is the mother of a son who is handicap. The school bus picks up her son out back on Cherry St due to the steep hill at the front of her property on E Mifflin St. They rarely have any issues with parking on Cherry St; it is narrower at her end; she doesn't want this to become a spiteful issue and cars purposely park on Cherry St and the school bus can't get through which means she will have to walk around 6 houses with her son in a wheelchair and a three year old for her son to get the bus on E Mifflin St.

Frank Snyder of 102 Lantern Green Way - tomorrow the development is having the macadam seal coated which is why there is a lot of cars parked on Cherry St tonight. Also, the road within the development is no parking because the insurance company requires access for fire trucks.

Dave Lafko – This isn't about one person parking on Cherry St, we don't know who these people are and being able to contact them when residents of E Mifflin St need to access their driveways.

Solicitor's Report – Paul Datte

- Blue Mountain Village – No update
- Conservation easement – No update
- Survey of Water Lands – In progress

Ordinance amendment for No-Parking on E. Cherry Street – Has been advertised and could be considered for adoption as early as the October 12th meeting.

Ordinance naming the remainder of Marshall Drive as a Borough Street – Notice needs to go out to the adjoining properties. Will be advertised for adoption at the earliest November's second meeting.

Ordinance abandoning paper street at end of Albert Drive - update - notice needs to go to adjoining property owners. Will be advertised for adoption at the earliest November's second meeting.

Borough Manager – Randy Miller

Council received a copy of Randy's report for review and comment. Report

Tree Harvesting – work has started – received \$80,000 payment

Orwigsburg Grants – continuing to look for and work on grants. Waiting for grant results to come out in the near future on grants we applied for last year.

Appointing Code Officials

The borough has received notification from ARRO that they will no longer be acting as UCC officials effective the end of October.

Randy has contacted three third party inspection companies and only one has responded.

Quotes for renovations at 333 S. Liberty St

- Carpenter was in today – installed rough lumber for the wall.

Quotes outstanding:

DM2 – Installation of DVR and camera installation \$4,100

Brennan Construction Ent. – Painting \$5,500

Ridler Decal – Window Treatments -\$3,400; Coating on windows and decal for hours

Bartush front sign – Wood sign quoted at \$1900. Two more options have been provided and will be presented at next weeks meeting.

SCMA Agreement Draft – Committee has met; Will be requesting a motion to deliver to SCMA

Sanitation Bidding – Bids due October 10th @ 2:00pm

Payments of receivables:

Fireman's' Relief - \$16,987.53 – forward to fire company for fireman's relief fund

State Aid - \$98,428.58 - used to pay Minimum Municipal Obligation for the employees' pension plan

Business

Engineer – Dave Walasavage
Review Reports – Shannon Darker

Reports have been distributed to Council for review and comment

- Permit Reports
- Notice of Violations
- Rental Properties – Inspections

UCC services – ARRO provided a letter to the Borough indicating they are discontinuing their UCC services to the Borough. ARRO provided a sample draft resolution for adoption for third party administration building code enforcement and inspections. Inspection services Resolution will be on next Wednesdays agenda.

ARRO continues performs UCC administrative services for other municipalities that utilizes multiple third-party inspectors.

Capital Improvements List

Road Projects

Industrial Drive;

Utilities - ARRO and the Borough met with PennDOT to discuss the new URMS system and inputting plans and identifying conflicts in this system. PPL conflicts will be resolved by PPL. Water line conflicts will be identified and boxed out around proposed inlets, reimbursements for water line conflicts may be available; will provide additional funding for moving lines or extensions.

Easement – No Update; PennDOT ROW unit is reviewing a preliminary ROW plan submission to determine if waiver of rights and Local project Temporary Construction easement paperwork is sufficient.

Environmental - PennDOT District 5 Environment Unit has indicated that a Phase I Environmental Site Assessment (ESA) will be required. United Environmental is working on phase 1 corridor study.

ARRO performed a wetland study for the Industrial Drive. PennDOT has indicated that it appears wetlands are exceptional value. ARRO is scheduling a pre-application meeting with the DEP and Army Corp.

Margaret Avenue; Work is complete. Payment Application to Ronnie C. Folk has been submitted for \$186,894.25 and ARRO recommends payment.

Cost difference (reduction of \$29,959.75) is due to adjusted material quantities per actual field use to complete the project. A compensating Change Order # 2 will be executed to balance the contract quantities for PennDOT close out.

Storm Projects

North Street; Nothing new to report.

North Wayne Street; Nothing new to report; East Mifflin Street to East Cherry Street will be incorporated into the handicap ramp project awaiting County grant funding. Survey price can be provided to council for consideration to begin storm design process.

Misc. Projects

Oakdale Terrace: Nothing new to report;

Planner – Kevin Richards

Redevelopment Assistance Capital Program (RACP) update for Veterans' Memorial Building:

- Exterior Site work nearly complete. Potential Change Orders to increase project total to meet full grant reimbursable total of \$750,000. See below motion.
- Audio/Visual Contractor – Moyer Electronic. Work proceeding. Scope nearly completed.
- Coordination ongoing with Orwigsburg Masons regarding Clock for Foyer area. Due to delays with the Masons, it is not anticipated the clock installation will be completed this year.
- Acoustic Panels and Veterans Hall of Honor displays installed during September.
- Majority of kitchen equipment delivered and installed. Range to be delivered at a later date.

Payment Application #8 to Miller Brothers for \$183,925.01 has been submitted and Alfred Benesch has recommended approval.

Miller Brothers Change Order No. 9 has been submitted for increase of \$27,185.97 for sidewalk, drainage to tie in downspouts, drywall, and electric changes as detailed. Activate scope that was removed at the beginning. Increase of \$27,185.97 is reimbursable.

Reimbursable total to date is \$378,000.00 – Range is questionable for reimbursement – Cost \$12,000 Activate sidewalk and construct 30 x 30 pad north side of Grove St, for future events; part of original plans, approx. \$20,000.00.

Miller Brothers requesting contract extension to end of January due to delivery of stove, other punch-list items, and completion of added work. Alfred Benesch recommends approval on extension. Kevin will prepare a change order for time extension and concrete pad.

Ridge Road Park –

Grant Agreement received March 17, 2022. Kick-Off meeting with DCNR was held Wednesday, May 4, 2022. Assume construction during 2023.

Survey Completed, Design Progressing. Request Meeting with Parks and Recreation Committee to finalize Park – Phase 1 layout.

Donation of Property progressing.

Blue Mountain Village –No update.

Decatur St. Stormwater design work – No update.

Flood mitigation efforts – Four (4) grant applications have been submitted to PEMA for consideration. Awaiting award period:

- Building Resilient Infrastructure and Communities (BRIC) Grant
- Potential Award. Awaiting confirmation from PEMA. “Awarded within a Year”.
 - \$132,249.15 total project
 - \$99,186.86 Federal money (75%)
 - \$33,062.29 Borough match (25%)
- Additional information provided to FEMA
- Hazard Mitigation Grant Program (HMGP)

- Received request for additional information pertaining to potential acquisition and demolition of properties along West Market Street culvert. 508 West Market Street to be included with project per FEMA requirements. Appraisals completed by the Borough have been submitted to the property owners. Coordination with property owners and PEMA ongoing.
- Project would be completely funded by State and Federal money.

The Planning Commission met on August 17, 2022, to review potential Zoning Changes. The Planning Commission will meet on October 19th to continue discussions.

LSA Grant Application submitted for Fire Department. No update.

Department of Community and Economic Development (DCED) Commonwealth Financing Authority (CFA) Multimodal Grant Application submitted on July 29, 2022. – No update

Benesch will assist with updates to the Comprehensive Plan

Water/Sewer – Chris Cope

Water

Lead and Copper service line replacement initiative – August 2024 deadline; continue to work on determinations; changed out 240 old meters, to date, as part of the initiative

Schuylkill Haven Interconnect – Submitted LSA Grant package on 3/18/22. Awaiting grant announcement in November.

DRBC (Delaware River Basin Commission) Docket for ground water allocation amounts – renewal due 12/4/2022. Application started.

SCADA Study Report is underway. A site visit was conducted on September 1st. Phase 1 report nearing completion.

Representative from Cla-Val on-site on September 29th to inspect numerous PRV's (pressure reducing valves) for rebuilds as well as to upgrade (2) flow meters at the water plant.

Early discussions and mapping completed for a potential water system looping project in the Red Dale area

Sewer

CCTV and Subsurface repairs update

- Standard Pipe Services continues with rehab work to remove and reduce I&I (Inflow and Infiltration) throughout the Borough.
- Smoke Testing Letters
 - Letters mailed to properties identified as having I&I (Inflow and/or Infiltration) issues. Responses and repairs are on-going.
- Marshall Drive, North Warren Street, and Station Road Sewer Replacement
 - Received E&S and HOP Approval
 - Currently working through easement processes

- Possible funding opportunities with PennVest. Future meeting to be scheduled soon with funding representatives.

Sewer Plant

Phase 1

Allan Myers Payment Application # 8 has been submitted for \$10,230.50; Entech recommends approval.

Allan Myers Change-Order #1 has been submitted for \$9,763.50 for price increase based on gate size verification for VLR Control System Upgrade. Entech recommends approval.

Phase 2

Allan Myers Payment Application # 8 has been submitted for \$93,944.92; Entech recommends approval.

New Copper limit mandated on 6/2024. Sampling plan initiated for source in the water system and current levels at the Sewer Plant

Community Activities/Events

Fire Co. Community Give-Back – October 15th from Noon to 2 p.m. at the Memorial Building

Halloween Parade – October 26th at 7 p.m.; rain date the 27th

Trick or Treat night – October 31st from 6 to 8 p.m.; rain date the 1st of Nov.

Coffee with a COP - Oct 8th from 9 to 11 at St Johns Church 236 E Market St

Correspondence - None

Councilor Bartush will be getting married Saturday and has submitted her letter of resignation due to moving outside borough limits. Action will be taken at next weeks meeting.

Advertise on Facebook and Website; establish submission deadline.

Next Council meeting is October 12, 2022

A motion to adjourn at 8:30 pm was made by Ed Winkelbauer.

Respectfully submitted,

Sherry M. Edwards
Borough Secretary