

Orwigsburg Borough Council
Work Session minutes
February 2, 2022

The Orwigsburg Borough Council met on Wednesday, February 2, 2022 for their Work Session meeting. President Rick Bubeck called the meeting to order at 7:00 pm and the Pledge of Allegiance was recited.

Attendance: President Rick Bubeck; Vice President Brock Stein. Councilors: Kerry Mariano, Maddie Bartush, Ed Winkelbauer, Ed Keyworth, Angie Hoptak-Solga. Solicitor Paul Datte; Borough Manager Randy Miller; Borough Secretary Sherry Edwards.

Visitors: Utility Supervisor Dave Teter, Bill McMullen of ARRO Consulting, Kevin Richards, of Alfred Benesch; Bryon Killian of Entech Engineering; Tim Wilhelm of Ridgeview Dr, Bill Knecht of 204 S Warren St.; Jan McGowen of SSN.

Approve the Final Meeting Agenda

Changes made to agenda:

Page 3 – Water/Sewer item ii, the motion amount was changed to \$49,563.30 and identified as a motion for next week.

Page 3 – Water/Sewer (c) Marshall Dr sewer replacement - changed to draft alignment has been reviewed.

Page 3 – Water/Sewer (d.iii) – added Entech Work Order of \$131,700 as motion for next week

Page 3 – Water/Sewer (e.i.1) – added PSI Payment application #2 for \$66,150.00 as a motion for next week.

Community Events added:

Valentines Dance Saturday, February 5, 2022 at Veterans Memorial Bldg. door open at 6:00 pm, tickets still available.

Planning Commission meets Wednesday, February 16th @ 7:00 pm

Municipal Authority Special meeting, Monday February 7th at 1:00 to discuss meter installation

A motion to approve Final Meeting Agenda was made by Ed Winkelbauer, second by Maddie Bartush. Unanimous.

Minutes

Council received a draft copy of the minutes from the following meetings for review:

Minutes of the January 3, 2022 Reorganization meeting

Minutes from the January 3, 2022 Workshop meeting

Minutes from the January 12, 2022 Council meeting

Minutes from the January 27, 2022 Special Council meeting

Budget Review – Target Objective January – 8.5%

General Fund Revenues	2.8%	Expenditures	8.6%
Fire Fund Revenues	6.2%	Expenditures	4.2%
Water Fund Revenues	10.1%	Expenditures	5.3%
Sewer Fund Revenues	10.1%	Expenditures	4.3%
Sanitation Fund Revenues	14.5%	Expenditures	7.5%

Reports

Water/Sewer - Dave Teter

Sewer

Oil changes on Post air and VLR blowers
Sewer blockage at 513 W Market St
Sewer jetting MH 156 to MH156A roots – dirt alley way between Cherry & Mifflin
3 sewer calls – generated from mailer put into utility bills
Locate sewer line for Strouse brothers
Class in Hamburg Hydraulic tools, Suring and trenching
Project meeting with Entech
Walk around with Chris Cope Entech

Water

Check tank heat traces
Lead copper meeting with Entech in Reading
Delivery of PO4
Caustic delivery
Kohl Brother here to change out finished water pump and take other for rebuild
Look to find shut off for 945 Elizabeth Dr
Repair fire hydrant at Gerald Ave
Dig and shut off 404 N Warren St
Final read
Listen to hydrants to look for water leak
Bob Hassler here to clean filter valves
Water meter cracked Orwigsburg Manor
Work on thawing EFI drain line
Training and placement of new leak locating equipment
Meeting with Dean to update leak and paperwork spreadsheet
Meter leak at 649 N Warren St
Lift and shift loggers

Other

Place PA One call for Gerald Ave
OBPA Board meeting
OBPA Reg meeting
Called in to salt/plow roads
Called to memorial to look at electric for sign
Take safety guy around

Fire

535 Ridge Road – Forcible entry for EMS (2x 3/4hr)
Center Trnpg and Paramount Blvd accident w/inj (2x 1hr)
419 Lake Front Dr – house fire (1x1.75)
15 Spring Lane South Manheim Twp – AFA (2x ½ hr)
875 Kimmels Rd Vehicle Accident with Inj (1 x .5hr)
113 Chestnut Ridge Dr – house fire (1x 1.5 hr)
W Market Street and Rt 61 S – MVA Accident with injury (1 x 3 hr)

Streets, etc. - Shawn, Slade, Devin

Council received the Hours worked, Vehicle Maintenance/Hours and Maintenance budget for review and comment.

Fire Department – Fire Chief Jesse Zimmerman

29 Total Calls for January
29 Total Calls to date
203:08 Man Hours for January
203:08 Man Hours to date
10:00 Training Hours to date
37.5 Administrative Hours to date

	Incident Count
Berks County Hamburg Borough	1
North Manheim Township	6
South Manheim Township	1
West Brunswick Township	10
Orwigsburg Borough	10
Pottsville City	<u>1</u>
Total	29

Fires – 5
Rescue & Emergency Medical Service – 10
Hazardous Condition (no fire) – 3
Service Call – 1
False Alarm & False Call – 9
Special Incident Type – 1

Public Comment - None

Old Business

Solicitor's Report – Paul Datte

Blue Mountain Village – nothing new to report

Conservation easement – Solicitor Datte contacted the Nature Conservancy to inform them we are interested in pursuing the easement; will respond back with comments regarding the ability to use water source and potential for carbon credits in the future. Appraisal will be the next step.

Borough Manager – Randy Miller

Report has been distributed to Council for review:

Tree Harvesting – awaiting all parties to sign contract – had brief meeting last week with property owner to discuss his concerns on issues that could be problematic.

Orwigsburg Grants – continuing to look for grant opportunities; two new opportunities came up this week for funding that comes from casinos in the Commonwealth - grant program in place for municipalities that host casinos and legislations in place for municipalities that do not. Also, DCED grants available.

Sale of Borough items – approve sale

1 sealed bid received for items in Borough Hall basement

- 3 rolls of wire - \$100.00
- Pile of misc. conduit - \$75.00

Item on next weeks agenda for approval

PSAB Conference – Attendee packets available online – Randy is interested in attending and will forward the information to anyone who is interested in attending.

Engineer – Bill McMullen

Review Reports – Shannon Darker

- Permit Reports
- Notice of Violation
- Rental Properties
 - 322 identified - 89 owners. Inspection notices were mailed on January 18th
 - 15 family occupied
 - 4 inspections completed to date

Capital Improvements List

The Street Committee met on January 31st the following is the list of projects discussed:

Road Projects

- Industrial Drive - Kick-off meeting with PennDOT was January 28th. ARRO currently coordinating utility relocations and existing water line investigation, as well as temporary construction easement for work outside the right-of-way and environmental permitting for wetlands crossings.
- Marshall, Eisenhower, etc. – paving project after sanitary sewer project complete.
- North Street and Margaret Ave will require borough workforce to complete some storm improvements prior to paving or any work being put out to bid

Storm Projects

- Borough workforce to install storm improvements on Margaret and North Street.
Realigning inlets and installing underdrain

- Storm Improvements on North Wayne Street, from East Mifflin Street to East Cherry Street – listed on a bid project list. Stormwater improvements are too deep for borough workforce.

Liquid Fuels Map additions:

- Halsey Dr
- Portion of Marshall Dr
- Portion of E Cherry St
- North St (will require cul-de-sac since a dead-end street)

Planner – Kevin Richards

RACP update for Veterans' Memorial Building – Pre-Construction meeting held on January 26, 2022 with Miller Brothers and Stantec coordinated various items regarding construction. Anticipated to begin construction in Spring 2022. Completed by end of October 2022. Also, coordinate with taskforce audio/visual quotes and hoping to select a vendor next week.

Blue Mountain Village – Have completed the survey work requested by PennDOT. Traffic Planning and Design will include this information as part of our HOP renewal package to PennDOT. We have also requested a proposal from McCarthy Engineers Associates to complete the remaining work on the NPDES permit.

Decatur St. Stormwater design work – Draft Drainage Easements/Temporary Construction Easements provided to Borough Manager/Solicitor Datte. Benesch is investigating funding for shovel ready projects.

Flood mitigation efforts – Four grant applications have been submitted to PEMA for consideration:

- Flood Mitigation Assistance (FMA) – submitted in November
- BRIC (Building Resilient Infrastructure and Communities) – submitted in November -
- Hazard Mitigation Grant Program (HMGP) Hurricane Ida – submitted January 20th. Acquisition and demo of W Market
- Hazard Mitigation Grant Program (HMGP) Covid) – submitted January 20th

The Planning Commission met on December 15, 2021 to review its Zoning Ordinance changes. PC is planning on meeting February 16, 2022.

Wilbert Ave Sketch Plan – Developer will be moving forward with Land Development Plan in the future.

Clearly Clean, LLC follow up and coordination on their Land Development Plan on Industrial Drive. Plan received conditional approval June 2018 – Conditions: Improvements agreement, Bonding, Financial Obligations, plus a number of comments on the plan. Plan extensions ran out and plan was deemed rescinded / denied. L & K Construction reached out asking questions on the status of the project. Additional coordination is ongoing.

Water/Sewer – Bryon Killian

Lead and Copper service line replacement initiative – August 2024 deadline; continue to work on determinations; changing out old meters – Meeting with Dave on Friday for updates.

CCTV (Closed Circuit TV) and Subsurface repairs update:

CCTV has been received from the Contractor – Payment application #1 was not recommended for \$56,670. Entech will issue a recommendation pending a review of the video and data. Since Entech sat down with contractor and reviewed videos according to the specs; Negotiated revisions to payment application #1 for \$49,563.30. Motion will be on next weeks agenda for approval.

Marshall Dr. Sewer Replacement - draft alignment has been reviewed with committee
Submitting permits:

- General Permit-11 Permit PADEP
- Water Quality Management Permit - for Marshall Dr project

North Warren Street and Station Road – discussed at January Council meeting continuing project

Requiring permitting with DEP

- Permitting with PADEP
- Stream Crossing – General Permits
- Engineering Work Order for Project of \$131,700 – Design, Permitting, Bidding, Construction Observation – Motion will be on next weeks agenda for approval

Sewer Plant

Phase 1 – Review of Submittals

- Pumping Solution Incorporated (PSI) Electrical contractor for Phase 1 submitted Payment application #2 for \$66,150.00 – item will be on next weeks agenda for approval
- Pending Change Order Request for replacing Gate actuators – gates have become worn and bent, not performing properly.

Phase 2 - Review of Submittals – still reviewing

Community Activities/Events

Valentine's Dance – Saturday, February 5th @ Veterans' Memorial - doors open at 6 PM

Tickets \$25.00

Planning & Zoning Commission meeting Wednesday, February 16, 2022 at 7 PM

Next Council meeting is February 9, 2022 @ 7:00 pm

A motion to adjourn meeting at 7:25 pm was made by Kerry Mariano, second by Maddie Bartush. Unanimous.

Respectfully submitted,

Sherry M. Edwards
Borough Secretary