

Orwigsburg Municipal Authority
Meeting Minutes
September 9, 2019

The Orwigsburg Municipal Authority met on Monday, September 9, 2019 at Borough Hall. Chairman Rod Schaeffer called the meeting to order at 1:00 pm and the Pledge of Allegiance was recited.

In attendance were: Chairman Rod Schaeffer, Vice Chairman John Boyer; Members: Bill Bandholz, Randy Lindenmuth and Rick Bubeck. Borough Manager Randy Miller, Borough Secretary Sherry Edwards.

Visitors: Bryon Killian of Entech Engineering and Streets & Utility Manager Dave Teter.

Minutes

A motion to approve the minutes of the March 10, 2019 meeting as presented was made by John Boyer, second by Rick Bubeck. Unanimous.

Public Comment - None

Treasurer's Reports - June 10, 2019 & September 9, 2019

A motion to approve the Treasurers reports for June 10, 2019 and September 9, 2019 as presented was made by Randy Lindenmuth, second by John Boyer. Unanimous.

Bills

A motion to ratify the following paid bills was made by John Boyer, second by Randy Lindenmuth. Unanimous.

SEK CPAs –	2018 Audit	\$ 5,025.00
Entech Eng. –	Inv 63713	\$ 825.00
USG –	Inv 24544	\$48,963.75
Entech Eng. –	Inv 63289	\$ 1,237.50
SEK CPAs –	Inv 115087	\$ 1,675.00
Republican Herald –	Inv 619160295	\$ 81.69

Randy will get estimate from SEK on audit for 2019.

Updates

1. Borough Feedback
 - a. West Brunswick Twp. sewer EDU quarterly billing rate for has not changed. Randy went through the tax maps to audit SCMA's sewer hookups. SCMA has 61 EDUs Randy shows 63 EDUs and will resolve this with Pat Caulfield. Discussions will be held to review EDU billing rate.
 - b. Any Council feedback re: Matt Baron's 2018 presentation re system rebuild?

No action was taken on the Capital Reserve. Sewer rates were increased but the Authority's suggestion to establish a Capital Reserve was not taken into consideration. Randy M. is looking at several financing options for sewer improvements: Separate bond issue, refinance existing bond, tapping fees from future development. Figure ways to enhance the plant to bring down operational expenses.

- c. List of any comments, questions and complaints received re our customer letter sent with the Fall utility services invoices.
No comments, questions or complaints were received

Randy L. suggests having a Budget meeting and include DJ for his input regarding anticipated sewer operation expenses. Monday, October 21st at 1:00; meeting will be advertised.

- d. Report on grease trap inspection and compliance program (ARRO)
One property on the list not in compliance – Solicitor Datte will be following up with a letter.
- e. Has Council made any requests of the Municipal Authority - none
- f. Miller environmental approved contractor agreement, submitted SOP's (Standard Operating Procedures), submits monthly summary report

Operation issues and concerns (Dave Teter)

- a. Plant issues
 - Replacing U-vector at a cost of \$1500.00. UV level is off replacing U-vector will regulate this level.
 - With some additional costs we could produce Class B biosolids that can be used for land application.
 - Aeration is going to be a big expense – volatile tests are done more frequently
 - One of main tanks is leaking on the bottom – gasket at the bottom of the tank is failing
- b. Status of employee operator certification program. DJ has all certifications to run the sewer plan. Slade and Devin have collection certification. DJ is looking at obtaining a water license in the future. No one is licensed for water. Borough crew takes care of the daily operations at the plant and Miller Environmental takes care of all the reporting.
- c. Any requested actions or decisions for the Authority to take?

West Brunswick Agreement review - agreement is 20 years old and needs modification or replace with a simple two-page agreement for number of EDUs and updated rate. Determine whether to use the sewer ordinance or Sewer Rules and Regulations book and reference both WBT ordinance and the boroughs. Negotiate a percentage for upgrades to the plant. EDUs billed at Orwigsburg's standard non metered resident rate. Currently Orwigsburg charges \$42.00 per quarter per EDU. SCMA charges their customers \$222.00 per quarter.

Chapter 94 Tributary Reports received and included in the 2018 Chapter 94 Report

Entech Engineering Report - Bryon Killian

- a. Reissue 2018 corrected rainfall date. With the record setting 2018 rainfall, can we estimate the % of flow to the plant that was infiltration?
- b. Status of DEP Permit renewal approval – was submitted by due date
- c. Warren St / Long Ave Interceptor is on hold
- d. Report of preliminary results of Cresswell Area video survey – Brian developed an on-line data base and reviewed steps to access. Identified capital projects. What areas haven't been televised to date (14,000 feet). USG televising results.
- e. Bryon recommends updating Tapping Fees – last time updated was 2/1/2017 – Bryon will have figure for Budget meeting

Goals for 2019

- a. Warren / Long Interceptor project implementation
- b. Evaluate cost of loss of hauler and / or sewage supplier and establish alternatives to be utilized
- c. Continue evaluation of options to replace septage hauling to Hazleton
- d. Continue evaluation of alternatives to correct collection system's largest infiltration locations. In March meeting the board agreed to implement a study of infiltration in the Cresswell Area. Max \$50,000/ What should we do re the results of the video project report?
- e. Work with WB / SCMA regarding misc. agreement and operational issues
- f. Work with Council regarding rates and Long-Term system upgrade program
- g. Update Authority By-Laws to meet current procedures
- h. Discuss then add / delete goals to finalize for documentations

2018 Audit – the completed 2018 Audit was given to the members.

Reviewed the 2019 Budget: Income, Expenses, Administration Costs and USG work done on Cresswell area.

New business - None

Balance of 2019 meeting schedule:

October 21, 2019 – Budget meeting

Monday December 9, 2019

There being no further business the meeting was adjourned at 3:15 pm.

Respectfully submitted,

Sherry M. Edwards
Borough Secretary