

**Orwigsburg Planning & Zoning**  
**Meeting Minutes**  
**May 16, 2018**

The Orwigsburg Borough Planning and Zoning Commission met on Wednesday, May 16, 2018 in Council Chambers. Chairman Darin Brensinger called the meeting to order at 7:30 pm and the Pledge of Allegiance was recited.

Attendance: Chairman Darin Brensinger, Vice Chairman Paul Bedway; Members: Jeromy Guistwite, Kay Jones and Larry Dagna. Planning Consultant Chris Bentz; Borough Manager Robert Williams and Borough Secretary Sherry Edwards.

Visitors: Bill Knecht of 204 S Warren St. Bill Witman of Witman Engineers and Consultants LLC and Mill Wallace of Cleary Clean.

A motion to approve the minutes of the January 17, 2018 meeting as presented was made by Kay Jones, second by Larry Dagna. Unanimous.

**Public Comment** - None

**Old Business**

Clearly Clean Warehouse

Chris Bentz reviewed comments from his May 14, 2018 review letter:

- Timeline is good for the time requirements
- Include Certificate of Notification signed by the Schuylkill County Planning and Zoning Commission
- Applicant has submitted for Erosion and Sedimentation Control Plan approval to the Conservation District – applicant received a technical review comment and has till June 16<sup>th</sup> to resubmit – Applicant has responded to the technical review comment
- Still waiting for NPDES permit approval
- Need to provide appropriate information for the Improvements & Construction Agreements
- Submit Architectural Plans for information purposes – not a requirement

Waiver requests:

- Section 303.C Waive preliminary plan approval
- Section 709 and 710 SALDO Curbs & Sidewalks defer till a later date and add a note to the plan

A motion to recommend approval for the waiver request of Section 303.C of the SALDO for the requirement to submit a Preliminary Plan and approval for the waiver request of Section 709 & 710 of the SALDO for the requirement of curbs and sidewalks, a note will be added to the plan regarding the deferral of curbs and sidewalks was made by Paul Bedway, second by Kay Jones. Unanimous.

A motion to recommend Borough Council accept a 30-day extension being offered by Clearly Clean was made Larry Dagna, second by Jeromy Guistwite. Unanimous.

A motion to recommend conditional preliminary / final approval on the Clearly Clean Warehouse Plan based on Benesch Engineering's review letter dated 5/15/2018 was made by Kay Jones, Paul Bedway. Unanimous.

### **Final Review of Community Survey for the Comprehensive Plan**

Kay Jones & Bill Knecht

- Results of the survey have been placed on the Boroughs Web-Site
- Survey process from start to finish stuck within the projected time frame
- 377 surveys were completed
- Benesch was commended on their presentation of the survey
- Jeremy Guistwite was also thanked for creating the on-line survey
- Chris will check into the Municipal Planning Code to determine the scope of work typically recommended to update the Comprehensive Plan

A motion to recommend Borough Council approve final review of the Community Survey and initiation of the process to draft a new Comprehensive Plan was made by Larry Dagna, second by Kay Jones. Unanimous.

Chris Bentz informed the Commission – Solicitor Datte, Bill McMullen of ARRO Engineering and Benesch Engineering are all in concurrence that the suggested changes to Paul Bedway's S Liberty St Storage Facility are not substantial enough to warrant a resubmission of the land development plan and can be handled with a submission and letter from Paul's engineer. Will still be required to obtain a building permit.

### **Walkable Community**

Kay Jones presented Walk Works – Steps to a healthier you!

- Program is to establish a healthy community
- Disease prevention and healthy individuals has a lot to do with the environment you live in

- If a community is walkable, people will get out into the community and walk to stores, church, restaurants, library, parks etc.
- Paul mentioned Council is applying for a grant for sidewalk improvements around the square
- Adopt “Health in all Policies” – considers the health of the community when making decisions
- Have residents complete a Walkability checklist
- Focus on sidewalks, install, replace and connect – continue to apply for grants

A motion to recommend adopting Health in all Policies and support a Walkable Community was made by Jeromy Guistwite, second by Kay Jones. Unanimous.

**New Business** - None

There being no further business the meeting was adjourned on a motion made by Kay Jones, second by Paul Bedway. Unanimous.

Respectfully submitted,

Sherry M. Edwards  
Borough Secretary