

Orwigsburg Borough

209 North Warren Street

Orwigsburg, PA 17961

May 11, 2022

COUNCIL MEETING AGENDA

1. CALL TO ORDER 7:00

This is a Public Meeting open to all; there is an expectation that you may be recorded.

- PLEDGE OF ALLEGIANCE 7:00

Approve the Final Meeting Agenda 7:00

Announce: Council held executive sessions on April 28 and May 4 for real estate

2. PUBLIC COMMENTS 7:01

“Attendees” may make public comment.

YOUR NAME AND ADDRESS WILL BE RECORDED and INCLUDED IN THE MEETING MINUTES

BUSINESS

3. MINUTES Motion to approve the Council Minutes from *{Motions}*: 7:15

- a. Approve the Minutes of the April 6, 2022 Workshop meeting
- b. Approve the Minutes from the April 13, 2022 Council meeting

4. TREASURER’S REPORT: March 2022 7:16

5. TAX COLLECTOR’S REPORT: April 2022 7:17

Real Estate	\$458,569.04
Fire Tax	\$43,669.34
Per Capita	\$ 6,916.80
Occupation	\$ 1,753.94

6. TAX EXONERATION LIST #2 A Motion to approve *{Motion}* 7:17

7. BUILDING PERMITS 7:18

- 0 New Permit issued at \$0 total value
- 5 Renovation Permits issued at \$137,523.60 total value

8. POLICE REPORT Chief Vince McDonald’s Report 7:20

- a. Police Report
- b. Updates
- c. Police Vehicle Update

Action Items *{Motions}*

1. COMMITTEE REPORTS

a. Finance & Budget – Brock Stein

b. Personnel – Rick Bubeck

No updates that are not covered elsewhere

Action Items {Motion}

- i. Hiring Part-time Seasonal worker Luke Sottolano for a maximum of 28 hours per week.

c. Communication & Technology – Angie Hoptak-Solga

Updates

- i. Phone system updates
 1. Frazier – better performance and ~\$5,500 annual savings
 2. Comcast – keep them for Internet Access and lines associated with SCADA and Alarms

Action Items {Motions}

- i. Approve a new phone system borough-wide from Frazer Business Systems

d. Economic Development/Revitalization – Ed Keyworth

Updates

- i. Industrial Drive ARC grant – Engineers working on permitting and ROW;
 1. PPL will relocate poles at the Industrial and Long Avenue intersection.
 2. Environmental Services to perform the soft-dig.
 3. Easements update: temporary construction easement documentation for adjoining property owners was sent to PennDOT, PennDOT is requiring a preliminary ROW plan submission for review and thinks the waivers of rights may be able to be used to avoid the appraisal process.
 4. Environmental update: Scoping field evaluation for wetlands and environmental clearances (due to there have been sandblasting in the area).

Action Items {Motion}

e. Water, Sewer & Sanitation – Ed Winkelbauer

Updates

- i. Report of Water / Sewer Operations; Miller Environmental
- ii. Sewer Inflow Committee placed meters in two locations in sewer to measure I & I; no results available as of yet.
- iii. Subsurface repairs update – await reply from contractor for start date
- iv. Schuylkill Haven Interconnect – Submitted LSA Grant package; have been in conversation with them about additional questions
- v. Permitting for water dispensing station on Long Avenue
- vi. Marshall Drive, North Warren Street, and Station Road Sewer Replacement bid specifications
- vii. Water / sewer

Action Items {Motions}

- i. Phase 1: Payment application #3 to Allen Myers for \$138,150.00.
- ii. Phase 2: Payment application #3 to Allen Myers for \$125,999.10.

- iii. Phase 2 Change Order #1 to Allen Myer for Sludge Hauler Breather Ports for \$2,474.00.

f. Streets & Lights – Rick Bubeck

Updates

- i. Capital Improvements List (ARRO) of work for 2022
- ii. Borough Maintenance work for 2022:
 - Borough workforce to install storm improvements on Margaret in June
 - Borough workforce may be able to install storm improvements on North Street.
 - Stormwater catch basin repairs in sections of Creswell
 - Stormwater catch basins at Marshall and Halsey
- iii. Street Sweeping this week
- iv. Ritchie Logging & Sawmill for \$204,118; no signed contract, yet;
- v. Woods & Wildlife – working on Orwigsburg Land survey
- vi. Siding replacement at 123 S. Liberty St.; property owner has filed a claim with their insurance. Borough insurance will pay their deductible.
- vii. 201 South Warren Street light pole

Action Items {Motions}

- i. Streets Projects – Liquid Fuels Bidding
 - 1. Gerald Street – \$37,468.75
 - 2. Margert Avenue – \$44,598.00
 - 3. Resolution 2022-29 – Escalator Clause passed council
- ii. Survey to provide a boundary of Borough owned parcels for \$34,100.00 to Brinkash & Associates, Inc.

g. Parks & Recreation – Maddie Bartush

Updates

- i. Bathroom upgrades at Albright’s Woods completed; new driveway
- ii. Construction at the Veterans’ Memorial:
 - 1. Rough Electric completed
 - 2. Rough Plumbing completed
 - 3. Ceiling painted
 - 4. Drywalling underway
 - 5.
- iii. Fishing Rodeo at Fisher’s Dam on May 21st and 22nd 8 am to 2 pm
- iv. Ridge Road Park – Grant Agreement received. Coordinating with DCNR

Action Items {Motions}

- i. Approve Miller Brothers Application for Payment No. 2 - \$63,252.75 for the Veterans’ Memorial construction
- ii. Miller Brothers C/O request for \$2,460 was approved at the Workshop Meeting
- iii. Ridge Road Park approval of the administration contract for \$23,000 for Benesch to complete Survey, Design, and Contract/Construction Administration
- iv. Ridge Road Park approval of the Phase 1 Environmental contract for \$2,400 to complete Phase 1 Environmental Evaluation for United Environmental Services, Inc.

- h. **EMS Building Development** – Jesse Zimmerman
 - Updates
 - i. Reports
 - ii. Grant

- i. **Property Code Safety** – Kerry Mariano
 - Updates
 - i. Inspections of Rental Properties is continuing
 - ii. Inspection reports
 - 1. Permit Reports
 - 2. Notice of Violation
 - 3. Rental Properties

- j. **Planning & Zoning** – Ed Winkelbauer
 - Updates
 - i. Planning & Zoning will meet June 15th; Borough Zoning Ordinance updates
 - 1. Council decision on whether to move to amend the Ordinance now, or wait for the changes on Adaptive Re-use?
 - ii. Blue Mountain Village – no update
 - iii. Villas of Orwigsburg – no update
 - iv. Clearly Clean LDP – no update
 - v. ZHB Decision: Heckman ZHB decision – Tues May 17th @ 7pm Council Chambers

- k. **Safety & Policy** – Kerry Mariano
 - No Updates

- l. **Bargaining & Negotiations** – Mayor Berger
 - No Updates

- m. **Teamsters' Bargaining** – Ed Keyworth
 - Updates
 - i. Bargaining Session on May 11, 2022; negotiations continue
 - ii. Mike Miller meeting Teamster negotiator and monitor in May

- n. **SCMA Coordinating Committee** – Ed Winkelbauer
 - Updates
 - i. no update.

- o. **Police Department** – Mayor Berger
 - No Updates

- p. **COG** – Sue Murphy
 - Next meeting is May 19 at 7:00 p.m. at Borough Hall

- q. **Correspondences**

- 10. SOLICITOR – Paul Datte** 8:05
- a. Blue Mountain Village – no update
 - b. Conservation easement – Survey of the Borough lands in question
 - c. Creswell Acres Street vacation – Advertised and notification sent to adjacent owners; Council to decide at its June Regular meeting.
- Action Items {Motions}
- d. Amend the Bond in an amount NTE of \$2,000,000 to the Water System.
- 11. BOROUGH MANAGER – Randy Miller** 8:10
- a. Report
 - b. Tree Harvesting
 - c. 123 South Liberty Street Repairs – awaiting quotes
 - d. PSAB Conference – May 22nd to 25th
 - e. Federal Community Projects Funding Grant – Congressman Meuser
- Action Items {Motions}
- f. Resolution 2022-30 – ratification
 - g. Fire Police Resolution for Assistance
- NEW BUSINESS {IF THERE IS ANY}** 8:15
- a.
 - b.
 - c.
- COMMON ITEMS**
- 12. Bills** - A motion to approve and ratify the accounts payable for General, Fire, Water, Sewer, Sanitation, State, Grant, Credit Union, and Capitol Improvement accounts; and granting permission to pay interim bills.
- Payroll – For Council’s review
- 13. Community Activities/Events** 8:30
- Jason Jones Day of Caring – Friday May 13th
 - Primary – Tues, May 17th @ Memorial Bldg.
 - Fishing Rodeo – Fisher’s Dam May 21 & 22 8 am to 2 pm
 - Yard Sale – Sat May 21st 8 am to 4 pm (rain date June 4th)
 - Memorial Day Parade – May 30th @ 8
 - Lions Club Chicken BBQ – May 30th
 - Meet the farmer – June 4th at the library
 - OBPA June Jamboree – June 9th, 5 to 8 pm
- EXECUTIVE SESSION** 8:30
- ADJOURN – Council Workshop Meeting, June 1, 2022, at 7:00 p.m.** 9:00