

# Orwigsburg Borough

209 North Warren Street

Orwigsburg, PA 17961

October 13, 2021

## COUNCIL MEETING AGENDA

1. **Call to Order** 7:00  
**This is a Public Meeting open to all; there is an expectation that you may be recorded.**
2. **Pledge of Allegiance** 7:00  
**Approve the Final Meeting Agenda** 7:00
- Public Comments** 7:01  
“Attendees” may make public comment.  
YOUR NAME AND ADDRESS WILL BE RECORDED and INCLUDED IN THE MEETING MINUTES
3. **Minutes** Motion to approve the Council Minutes from: 7:15
  - a. Approve the Minutes from the September 1, 2021 Workshop meeting
  - b. Review the Minutes from the September 8, 2021 Council meeting
4. **Treasurer’s Report** August 2021 Report 7:16
5. **Tax Collector’s Report {August}: 7:17**

Real Estate	\$ 2,768.92
Fire Tax	\$ 259.80
Per Capita	\$ 108.00
Occupation	\$ 25.74
6. **Tax Exoneration List #8** A Motion to approve 7:17
7. **Building Permits** 7:18
  - 0 New Permit issued at \$0 total value
  - 7 Renovation Permits issued at \$168,710.58 total value
8. **Police Report** Chief Vince McDonald’s Report 7:20
  - a. Police Report
  - b. Updates
9. **Business** 7:40  
**Solicitor’s Report – Paul Datte**
  - a. Ordinance implementing Act 50 of 2021- advertised for Special Mtg on October 20
  - b. Rettew Consulting – no update
  - c. Blue Mountain Village – nothing new
  - d. Updates on:
    - i. 119 S. Liberty Street – demolition; motion: change contract for completion

- ii. 100 E. Market Street – removed from sheriff’s sale; no updates
- e. Co-operation agreement with other Municipalities – Intergovernmental Agreement and Ordinance – motions
- f. Conservation easement – Working Woodlands; meeting to discuss the easement

**Engineer – Bill McMullen, Dave Walasavage, Shannon Darker**

7:50

- a. Review Reports – Shannon Darker
  - i. Permit Reports
  - ii. Notice of Violations
  - iii. Rental Properties
- b. Projects
  - i. 119 South Liberty Street the Notice to Proceed was submitted to the contractor on September 22, 2021. We are awaiting the start date by the contractor; Change Order to date with liquidated damages
  - ii. Industrial Drive ARC Grant approved for \$819,441; awaiting kick-off meeting with PennDOT and ARC. A Kick-off meeting with Penn Dot will be scheduled once limits of and budget of the storm, sanitary, water, curb etc. placement is finalized with the Borough.
  - iii. Borough Hall Renovation Levkulic recommendation for final payment to Houck for \$ 7,560.20; motion to approve
- c. 201 & 203 Long Avenue – bid removal of old culvert and place riprap in stream – Project is currently under construction and ARRO has been performing RPR services as needed.
- d. Capital Improvements List
  - Road Projects
    - i. A pre-construction meeting was held week of September 26<sup>th</sup> to discuss the limits and placement of paving with the borough road crew and the contractor H&K for Douglas Avenue, Mifflin, Straub, Lehigh Avenue, Erb Street and Lee Court. A portion of Lee Court was removed from the project due to the portion of the road is in good condition and the limits of full depth base repairs on Lehigh Avenue may be expanded to fix areas of additional deterioration of the roadway noticed at the meeting. Work started this week
  - Storm Projects
    - ii. Wayne and Mifflin - Borough forces performed exploratory dig and determined to be deeper than expected. The work requested would exceed the quote threshold, it would require the project to be bid to perform the entire project from Mifflin to Cherry.

**Planner – Chris Bentz**

- a. RACP update for Veterans’ Memorial Building
  - a. Receive bids November 3, 2021
- b. Blue Mountain Village
- c. BLQ request
- d. Decatur St. Stormwater design work
- e. Flood mitigation efforts –

- i. Compiled all existing data
- ii. Requested Detailed FEMA Data
- f. Zoning Ordinance Changes

**Water/Sewer – Bryon Killian**

- a. Lead and Copper service line replacement initiative – August 2024 deadline
  - i. Creating LSL Inventory Database
  - ii. Working with Borough staff on inventory, home age, and parcel numbers
- b. Long Ave to Warren Street Sewer line refurbishment
  - i. Grouting and Lining - completed;
  - ii. Change Order #2, Balancing Change Order = \$39,736.00; motion to approve
  - iii. payment application #4 – Final App = \$45,596.13; motion to approve
  - iv. Final balancing change order to adjust for as-built quantities
- c. CCTV and Subsurface repairs update
  - i. Change Order #1 – Interceptor Change (size) = \$9,460; motion to approve
  - ii. Started CCTV work on October 1<sup>st</sup>. Expected to complete 10/8/21
  - iii. Week of 10/18/21 – discuss recommended repairs with the Borough
  - iv. Await 1<sup>st</sup> payment application
- d. Marshall Dr. Sewer Replacement
  - i. Field survey and base drawings completed
  - ii. Working on draft alignment to review with Borough
  - iii. Submit for permitting upon agreeing on alignment
- e. Sewer Plant
  - i. Phase 1 – Review of submittals – coordination meeting with contractors
  - ii. Phase 2 – Review of submittals
  - iii. Await payment application
- f. Sewer Rules and Regulations – Documents requirement for residents to contact the Borough; motion to approve

**Borough Manager – Randy Miller**

- a. Report
- b. Motion to approve Annual Donations (\$67,000)
  - a) Senior Citizens - \$1,000
  - b) Food Bank - unknown at present (Kay Jones)
  - c) Historical Society - \$11,000
  - d) Library - \$15,000
  - e) Fire Co - \$35,000
- c. Orwigsburg received \$154,491.76 in ARPA funds through DCED
  - i. Awaiting responses from agencies for additional funding
  - ii. Ideas for some of this money (grant applications for sidewalk repairs as an example)
  - iii. Remainder for Borough infrastructure projects
- d. Tree Harvesting
  - i. Three Bids received – high is Ritchie Logging & Sawmill for \$204,118; motion to award and sign a contract

- e. 2021 State Aid received; motion to make payments to PMRS total of \$151,054
- f. 2021 Fireman's Relief Association; motion to forward \$14,176 to Fireman's Relief Assoc., Friendship Hose Co. #1
- g. Utility Body Truck

**10. Committee Reports**

8:20

**a. Finance & Budget – Brock Stein**

- i. Budgeting – committee met, scheduled 2<sup>nd</sup> meeting; draft budgets to be emailed to council for review  
Remainder of October - Council to review submittal by committee  
November - 30-day Public Review/Comment Period; vote 11/10 to Ad  
December - Budget Vote 12/8; effective January 1, 2022
- ii. 3<sup>rd</sup> Quarter Reports

**b. Personnel – Rick Bubeck**

**c. Communication & Technology – Angie Hoptak-Solga**

**d. Economic Development/Revitalization – Maddie Bartush**

- i. Industrial Drive ARC grant – Engineers updated

**e. Water, Sewer & Sanitation – Rod Schaeffer**

- i. Report of Water / Sewer Operations
- ii. Sanitation Bids
- iii. Authority Meeting for Budget – Monday October 18, 2021 at 1:00 p.m.

**f. Streets, Lights & Buildings – Rick Bubeck**

- i. List of work
- ii. Woods & Wildlife – working on Forest Mgmt. Plan and Easement

**g. Recreation & Health – Katie Bedway**

- i. Blue Mountain Rec

**h. Planning & Zoning – Katie Bedway**

- i. Planning & Zoning will meet on Wednesday October 20, 2021
- ii. Zoning amendment ideas

**i. Safety & Policy – Kerry Mariano**

**j. Bargaining & Negotiations – Mayor Berger**

**k. Police Department – Mayor Berger**

- i. Range Policy; Motion to approve

**l. COG – Sue Murphy – Meeting October 21, 2021, 7:00 p.m. Here**

***m. Correspondences***

**11. Bills** - A motion to approve and ratify the accounts payable for General, Fire, Water, Sewer, Sanitation, State, Grant, Credit Union, and Capitol Improvement accounts.

**12. Community Activities/Events** 8:50

Electronics Recycling Event – October 22<sup>nd</sup> & 23<sup>rd</sup> 9 a.m. to 2 p.m.

Halloween Parade – October 27, 7:00 p.m. (rain date – 10/28)

Trick or Treat – October 31, 6:00 to 8:00 p.m. ( rain date 11/1)

**Executive Session if needed** 8:50

**Adjournment - Special Council Meeting, October 20, 2021, 7:00 p.m.** 9:30