

Orwigsburg Borough

209 North Warren Street

Orwigsburg, PA 17961

July 14, 2021

COUNCIL MEETING AGENDA

1. **Call to Order** 7:00
2. **Pledge of Allegiance** 7:00
- Public Comments**
“Attendees” may make public comment.
YOUR NAME AND ADDRESS WILL BE RECORDED and INCLUDED IN THE MEETING MINUTES
 - a. Jane Kruse, South Schuylkill Garden Club; brief presentation
 - b. Other Public Comment
3. **Minutes** Motion to approve the Council Minutes from: 7:15
 - a. June 2, 2021, Work session minutes
 - b. June 9, 2021, Council meeting minutes
4. **Treasurer’s Report** May 2021 Report 7:16
5. **Tax Collector’s Report {June}: 7:17**

Real Estate	\$31,512.62
Fire Tax	\$ 2,997.30
Per Capita	\$ 749.00
Occupation	\$ 245.31
6. **Tax Exoneration List #5** A Motion to approve 7:17
7. **Building Permits 7:18**
0 New Permit issued at \$0 total value
13 Renovation Permits issued at \$201,415.00 total value
8. **Budget Review – Target Objective 49.6% 7:19**

General Fund Revenues	77.8%	Expenditures	45.7%
Fire Fund Revenues	71.2%	Expenditures	7.0%
Water Fund Revenues	45.6%	Expenditures	55.6%
Sewer Fund Revenues	43.4%	Expenditures	49.8%
Sanitation Fund Revenues	50.4%	Expenditures	44.7%
9. **Police Report** Chief Vince McDonald’s Report 7:20
 - a. Police Report
 - b. Updates
10. **Maintenance Reports 7:30**
 - a. Water/Sewer - Dave Teter
 - i. Report

- ii. Roto-Router – Dave Hannum letter (invoices)
- b. Streets, etc. - Shawn, Slade, Devin
 - i. Dead Tree removal on Borough land (end of Straub)
- c. Fire Department - Jesse Zimmerman

11. Business

7:40

Solicitor's Report – Paul Datte

- a. Lease extension at the M & T parking lot
- b. Lease of upstairs to Schuylkill County for the Court
- c. Resolution 2021-20 for sale of items (ex. 2020-28)
- d. Ordinance amending cell towers
- e. Rettew Consulting – update
- f. Blue Mountain Village Retirement Community
- g. Updates on:
 - i. 119 S. Liberty Street
 - ii. 100 E. Market Street
 - iii. 200 W. Market Street
- h. Co-operation agreement with other Municipalities (alone with N. Manheim)
- i. Conservation easement – Working Woodlands
- j.

Engineer – Bill McMullen, Dave Walasavage, Shannon Darker

7:50

- a. Permitting & Property Code Violations
- b. Code Enforcement
- c. Projects
 - i. Industrial Drive – ARC grant approved for \$819,441; awaiting kick-off meeting with PennDOT; Drainage easements along Lincoln Avenue have been signed by property owners.
 - ii. 201 & 203 Long Avenue demolition completed
 - 1. Bid removal of old culvert and place riprap in stream as needed.
 - 2. Design specs and bid new culvert repairs/replacement: (3) options were provided to be consider but will not be included in current bids due to funding constraints
 - iii. Flooding recovery and direction
 - 1. Damaged houses on Market St. - 512 homeowner hired engineer and contractor to repair. 510 insurance company investigating.
 - 2. Repair to culvert at W. Market St. - Ownership should be researched by solicitor Datte to determine limits of Borough responsibility and areas that easements may be needed.
 - 3. Removal of debris - Borough workforce to perform in areas outside of private property.
 - iv. Capital Improvements List
 - 1. Road Projects
 - a. Lehigh Street Storm Water Improvements by Borough workforce.
 - b. Margaret Ave Storm Improvements by workforce (2022 project).

- c. Mill with Haul and Place bid – Borough compiling a list of areas
- d. Douglas Ave. Prepare equipment rental bid to contract with paving contractor to install pavement repairs to Douglas Avenue.
- 2. Storm Projects
 - a. Wayne and Mifflin - Request quotes to obtain excavator to assist Borough work force with storm repairs.
 - b. Others
- v. Borough Hall Renovations – Change order regarding chimney removal and change order regarding roof patching and gutter cleaning presented to council by architect.

Planner – Chris Bentz

- a. RACP update for Veterans’ Memorial Building
- b. BLQ request
- c. Blue Mountain Village
- d. DCNR Grant Application – Fanelli park
- e. Decatur St. Stormwater design work
- f. Flood mitigation efforts –
 - i. Walk through of the area
 - ii. Mitigation efforts
 - 1. Short Term
 - 2. Long Term

Water/Sewer – Bryon Killian

- a. Sewer Main Upgrades
 - i. Long Ave to Warren St. - Grouting and Lining
 - ii. CCTV and Subsurface repairs – NTP issued
 - iii. Marshall Drive Sewer Replacement – Alignment walked; Await Survey
- b. Sewer Plant Upgrades
 - i. Phase 1 – Project underway
 - ii. Phase 2 – Notice of award issued; awaiting contract documents

Borough Manager – Randy Miller

- b. Report
- c. Orwigsburg to received \$154,491.76 in ARPA funds through DCED
 - i. \$10,000 from the American rescue fund to:
 - 1. Historical Society
 - 2. Library
 - 3. Food Bank
 - 4. Fire Department
 - ii. Remainder for Borough infrastructure projects
- d. Parking issues Ordinance 326 prohibits parking within 20’ of intersections
- e. Tree Harvesting update - been working on the tree marking; six days in the field; about a week left

- f. Projects list with available monies
- g. Municibid sales all completed
- h. Salt shed update
- i. Hidden River rates for vehicles (if needed)

12. Committee Reports

8:20

a. Finance & Budget – Brock Stein

- i. 2nd Quarter Fund results
- ii. Managers update on funds available

b. Personnel – Rick Bubeck

- i. Time Clock
- ii. Personnel

c. Communication & Technology – Angie Hoptak-Solga

d. Economic Development/Revitalization – Maddie Bartush

- i. Industrial Drive ARC grant - working with SEDCO to market available lots
- ii. Meeting with Rettew to discuss valuation RFP

e. Water, Sewer & Sanitation – Rod Schaeffer

- i. Report of Water / Sewer Operations
- ii. Miller Environmental Inc.
 - 1. Reports
 - 2. Water and Sewer inspections
- iii. Dave Hannum complaint – motion on his request
- iv. Sanitation specifications – developed for committee to review

f. Streets, Lights & Buildings – Rick Bubeck

- i. List of work
- ii. Woods & Wildlife has been out to inventory trees

g. Recreation & Health – Katie Bedway

- i. Blue Mountain Rec

h. Planning & Zoning – Katie Bedway

- i. Planning & Zoning will not meet on Wednesday July 21, 2021
- ii. Zoning amendment ideas
- iii. Resignation – motion to accept; advertise for replacement

i. Safety & Policy – Kerry Mariano

j. Bargaining & Negotiations – Mayor Berger

k. Police Department – Mayor Berger

- i. Request to have executive session (personnel)*
- ii. Policy update for the Range*

l. COG – Sue Murphy – Next meeting September 9th @ 7:00 p.m.

m. Correspondences

13. Bills - A motion to approve and ratify the accounts payable for General, Fire, Water, Sewer, Sanitation, State, Grant, Credit Union, and Capitol Improvement accounts.

14. Community Activities/Events 8:50
Farm to Square – August 12, 2021 5 to 8 p.m.

Executive Session 8:50

Adjournment - Next Council Workshop Meeting is August 4, 2021, 7:00 p.m. 9:30