

# BOROUGH OF ORWIGSBURG UNIFORM CONSTRUCTION PERMIT APPLICATION

## LOCATION OF PROPOSED WORK OR IMPROVEMENT

Site Address: \_\_\_\_\_

Tax Parcel # \_\_\_\_\_ Lot # \_\_\_\_\_

Subdivision/Land Development: \_\_\_\_\_ Phase: \_\_\_\_\_ Section: \_\_\_\_\_

Owner: \_\_\_\_\_ Phone # \_\_\_\_\_ Fax # \_\_\_\_\_

Mailing Address: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Principal Contractor: \_\_\_\_\_ Phone# \_\_\_\_\_ Fax# \_\_\_\_\_

Mailing Address: \_\_\_\_\_

E-Mail \_\_\_\_\_

Architect: \_\_\_\_\_

Phone# \_\_\_\_\_ Fax# \_\_\_\_\_

Mailing Address: \_\_\_\_\_

E-Mail: \_\_\_\_\_

### TYPE OF WORK OR IMPROVEMENT (Check One)

- New Building
- Addition
- Alteration
- Repair
- Demolition
- Relocation
- Foundation Only
- Change of Use
- Plumbing
- Mechanical
- Electrical

Describe the proposed work:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### ESTIMATED COST OF CONSTRUCTION (reasonable fair market value)

\$ \_\_\_\_\_



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**DESCRIPTION OF BUILDING USE (Check One)**

**RESIDENTIAL**

- One-Family Dwelling (R-3)
- Two-Family Dwelling (R-3)

**NON-RESIDENTIAL**

Specific Use: \_\_\_\_\_

Use Group: \_\_\_\_\_

Change in Use:  YES  NO

If YES, Indicate Former: \_\_\_\_\_

Maximum Occupancy Load: \_\_\_\_\_

Maximum Live Load: \_\_\_\_\_

**BUILDING/SITE CHARACTERISTICS**

**Number of Residential Dwelling Units:** \_\_\_\_\_ Existing \_\_\_\_\_ Proposed

**Mechanical:**

Indicate Type of Heating/Ventilating/Air Conditioning (i.e., electric, gas, oil, etc.) \_\_\_\_\_

**Water Service:** (Check)  Public  Private

**Sewer Service:** (Check)  Public  Private (Septic Permit # \_\_\_\_\_ )

**Does or will your building contain any of the following:**

**Fireplace(s):** Number \_\_\_\_\_ Type of Fuel \_\_\_\_\_ Type Vent \_\_\_\_\_

**Elevator/Escalators/Lifts/Moving walks:** (Check)  YES  NO

**Sprinkler System:**  YES  NO

**Pressure Vessels:**  YES  NO

**Refrigeration Systems:**  YES  NO

**BUILDING DIMENSIONS**

Existing Building Area: \_\_\_\_\_ sq. ft. Number Of Stories: \_\_\_\_\_

Proposed Building Area: \_\_\_\_\_ sq. ft. Height of Structure Above Grade: \_\_\_\_\_ ft.

Total Building Area: \_\_\_\_\_ sq. ft. Area of the Largest Floor: \_\_\_\_\_ sq. ft.

**FLOODPLAIN**

Is the site located within an identified flood hazard area? (Check One)  YES  NO

Will any portion of the flood hazard area be developed? (Check One)  YES  NO  N/A

Owner/Agent shall verify that any proposed construction and/or development activity complies with the requirements of the National Flood Insurance Program and the Pennsylvania Flood Plain Management Act (Act 166-1978), specifically *Section 60.3*.

Lowest Floor Level: \_\_\_\_\_

**HISTORIC DISTRICT**

Is the site located within a Historic District?  YES  NO

*If construction is proposed within a Historic District, a certificate of appropriateness may be required by the Borough.*

The applicant certifies that all information on this application is correct and the work will be completed in accordance with the approved construction documents and PA Act 45 (Uniform Construction Code) and any additional approved building code requirements adopted by the Municipality. The property owner and applicant assumes the responsibility of locating all property lines, setback lines, easements, rights-of way, flood areas, etc. Issuance of a permit and approval of construction documents shall not be construed as authority to violate, cancel or set aside any provisions of the codes or ordinances of the Municipality or any other governing body. The applicant certifies he/she understands all the applicable codes, ordinances and regulations. Application for a permit shall be

made by the *owner* or lessee of the building or structure, or *agent* of either or by the *registered design professional* employed in connection with the proposed work.

**I certify that the code administrator or the code administrator's authorized representative shall have the authority to enter areas covered by such permit at any reasonable hour to enforce the provisions of the code(s) applicable to such permit.**

\_\_\_\_\_  
Signature of Owner or Authorized Agent

\_\_\_\_\_  
Print Name of Owner or Authorized Agent

\_\_\_\_\_  
Date

Directions to Site:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(FOR CODE ADMINISTRATOR USE ONLY)

**ADDITIONAL PERMITS/APPROVALS REQUIRED**

|   |                |
|---|----------------|
| <input type="checkbox"/> STREET CUT/DRIVEWAY        | APPROVED _____ |
| <input type="checkbox"/> CUT AND FILL               | APPROVED _____ |
| <input type="checkbox"/> PENNDOT HIGHWAY OCCUPANCY  | APPROVED _____ |
| <input type="checkbox"/> DEP FLOODWAY OR FLOODPLAIN | APPROVED _____ |
| <input type="checkbox"/> SEWER CONNECTION           | APPROVED _____ |
| <input type="checkbox"/> ON-LOT SEPTIC              | APPROVED _____ |
| <input type="checkbox"/> ZONING                     | APPROVED _____ |
| <input type="checkbox"/> HARB                       | APPROVED _____ |
| <input type="checkbox"/> OTHER _____                | APPROVED _____ |

**APPROVALS**

|                             |                    |                     |
|-----------------------------|--------------------|---------------------|
| BUILDING PERMIT DENIED:     | Date _____         | Date Returned _____ |
| BUILDING PERMIT APPROVED:   | Date _____         |                     |
| CODEADMINISTRATOR _____     |                    |                     |
| Date Issued _____           | Date Expires _____ | PERMIT # _____      |
| BUILDING PERMIT FEE         | \$ _____           | RECEIPT # _____     |
| PLUMBING PERMIT (if app.)   | _____              | RECEIPT # _____     |
| MECHANICAL PERMIT (if app.) | _____              | RECEIPT # _____     |
| ELECTRICAL PERMIT (if app.) | _____              | RECEIPT # _____     |

**PROJECT DOCUMENTS (DRAWINGS & CALCULATIONS)**

| Type of document:         | Submitted  | Signed & Sealed  | Date: | Revision Date: |
|---------------------------|--|--|-------|----------------|
| Foundation Plans          | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | _____ | _____          |
| Construction Drawings     | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | _____ | _____          |
| Electrical Drawings       | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | _____ | _____          |
| Mechanical Drawings       | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | _____ | _____          |
| Plumbing Drawings         | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | _____ | _____          |
| Specifications            | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | _____ | _____          |
| Flood Hazard Area Data    | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | _____ | _____          |
| Workers Comp. Certificate | <input type="checkbox"/> Yes <input type="checkbox"/> No |  | _____ | _____          |

DATE STAMP:

**BOROUGH OF ORWIGSBURG**  
**Building and Zoning Permits Department**  
**Municipal Building**  
**P.O. BOX 128, 209 N. WARREN STREET**  
**ORWIGSBURG, PA 17961**

Telephone: (570) 366-9534

Shannon Darker, BCO

**PLAN SUBMISSION REQUIREMENTS FOR NEW CONSTRUCTION**

1. The three (3) sets of plans and specifications signed and sealed by the designer must be provided along with the completed permit applications.
2. **Site plans must show building footprint and distances from lot lines, street right-of-ways and finished grades.**

Building Plans

- Front, rear and side elevations
- Footing/foundation diagram
- Garage/living area separation walls
- Window and Door schedule
- Design loads and design calculations
- Location of smoke and/or heat detectors
- "R" value of wall and ceiling insulation

Plumbing Plans

- Connection details based on Township Codes
- Isometric diagram of water supply system with fixtures, locations and water supply fixture units (WSFU) values
- Isometric diagram of sewage collection system with fixtures, location and value

Mechanical Plans

- Location and equipment size
- Air distribution and return system
- Ventilation and exhaust
- Combustion air requirements for all new appliances
- Gas piping diagram

Electrical Plans

- Location of all devices including lighting, receptacles, switches appliances, transformers, panels and sub panels
- Size and type conductors
- Panel and sub panel schedule

**Home owners are permitted to draw their own plans. All plans must be to scale.**

**RESOLUTION No. 2019 - 05**  
**ORWIGSBURG BOROUGH - UCC PERMIT FEE SCHEDULE**

The following permit fee schedule establishes the base permit fees for all types of construction permits. A 15% municipal administration fee must be added to all base fees listed below. A State administration fee pursuant to PA DCED (currently \$4.50) must also be added to each construction project.

**Mechanical & Plumbing:**

All appliances and fixtures including, but not limited to sinks, water closet, bath tub, shower, washing machine, hose bibb, floor drain, dish washer, drinking fountain, water heater, air handlers and any fuel burning device ( gas, oil, wood, or coal)

Per appliance or fixture ----- \$15.75

Utility service connections (water or sewer), boiler, grease traps, sewer pumps, refrigeration units , water cooled air conditioners, etc.

Per appliance -----\$57.75

Minimum Fee \$90.00

**Building Fee Schedule**

**Residential**

New Construction.....\$57.75 plus .22 per sq. foot of GFA\*

Additions.....\$55.00 plus .22 per sq. foot of GFA\*

Alterations & repairs.....2.4% of construction cost w/ a maximum cost of \$55,000.00. Any additional inspections which may be required due to the scope of the work will be negotiated with the applicant during the plan review process and prior to the issuance of a permit.

Demolition .....\$90.00

Utility & miscellaneous use groups.....1.82% of construction cost (sheds, decks, fences, pools, towers, concrete slabs, retaining walls etc. )

Minimum fee.....\$90.00

Manufactured Homes ..... \$420.00

**All use groups other than Residential**

New Construction & additions.....\$90.00 plus .28 per sq. foot of GFA\*

Alterations.....2.8% of construction cost w/ a maximum cost of \$80,000.00. Any additional inspections which may be required due to the scope of the work will be negotiated with the applicant during the plan review process and prior to the issuance of a permit.

Demolition.....\$0.02 per sq. ft. (\$165.00 Minimum)

Signs.....\$90.00 plus \$2.55 per sq. ft.

Minimum fee.....\$90.00

\*GFA - Gross floor area defined as the total square footage of all floors thin the perimeter of the outside walls, including basements, cellars, garages, roofed patios, breezeways, covered walkways and attics with floor to ceiling height of 6'6" of more.

### Electrical Fee Schedule

#### Service and Feeders

|                                |                     |
|--------------------------------|---------------------|
| 200 AMP or less.....           | \$90.00             |
| 201 AMP to 400 AMP.....        | \$90.00             |
| Over 400 AMP.....              | \$25.00 per 100 Amp |
| Sub-feeders or Sub-panels..... | 1/4 of above fees   |
| Over 600 volts.....            | double above fees   |

#### Residential Flat Rate Inspections

2 trip maximum

|   |          |
|---|----------|
| 100 Amp service and max 100 devices.....            | \$90.00  |
| 200 Amp service and max 200 devices.....            | \$120.00 |
| over above limits use individual fee calculations   |          |
| Modular/Mobile homes, 1 trip, service & feeder..... | \$90.00  |
| Minor Alterations and Service                       |          |
| max 15 devices.....                                 | \$90.00  |

#### Rough Wire

|   |         |
|---|---------|
| All switches receptacles and lighting outlets |         |
| 1 to 25.....                                  | \$25.00 |
| each additional 10.....                       | \$15.00 |

#### Finished Wiring

|  |         |
|--|---------|
| All switches, receptacles and lighting outlets |         |
| 1 to 25.....                                   | \$25.00 |
| each additional 10.....                        | \$15.00 |

#### Heating, Cooling, Cooking, Appliances, Equipment

Motors, Generators, Transformers, Capacitors, Etc.

less than 1/3 hp, kw, kva use finished wiring fee

over 1/3 hp, kw, kva

|                    |         |
|--------------------|---------|
| 1/3 to 1.0.....    | \$20.00 |
| 1.1 to 5.0.....    | \$25.00 |
| 5.1 to 10.0.....   | \$25.00 |
| 10.1 to 30.0.....  | \$30.00 |
| 30.1 to 50.0.....  | \$35.00 |
| 50.1 to 100.0..... | \$40.00 |

over 100 @ \$1.00 per hp, kv, kva

over 600 volts, 2x above fees

#### Signaling, Communication and Alarm Systems

|                             |         |
|-----------------------------|---------|
| 1 to 10 devices.....        | \$50.00 |
| each additional device..... | \$2.00  |

Minimum Fee.....\$90.00

**Fire: All use groups except one and two family**

|                                |   |
|--------------------------------|---|
| Sprinklers.....                | \$60.00 plus \$0.30 per sprinkler head          |
| Standpipe.....                 | \$100.00 Each                                   |
| Wet/Dry/Carbon Dioxide.....    | \$130.00 up to 100lbs. (\$0.80 each pound over) |
| Commercial Cooking System..... | \$180.00 per system (hood, duct & suppression)  |

**Plan Review Fee Schedule**

For Buildings with an estimated construction value up to \$3,000,000.00 the Building Plan Review fee is: 0.0013 of the estimated value. (\$280.00 Minimum)

For Buildings with an estimated construction value over \$3,000,000.00 up to \$6,000,000.00 the Building Plan Review fee is: \$3,950.00 plus 0.0005 of the estimated value over \$3,000,000.00

For Buildings over \$6,000,000.00 the fee is: \$5,450.00 plus 0.0004 of the valuation over \$6,000,000.00

The Plan Review Fee for: Electrical, Mechanical and Plumbing are computed at 30% of the Building Plan Review fee for each discipline (\$260.00 Minimum)

**Plan Submission Requirements**

All construction and site plans must be included with submittals and shall include a copy of all plans in an electronic format. Submittals not accompanied by electronic format construction and site plans will be required to pay the cost associated with scanning the paper documents.

**Commencing Activities Prior to the Issuance of Permits or Submittal of Plans**

Activities commenced prior to the issuance of permits or submittal of plans required by Orwigsburg Borough pursuant to the Pennsylvania Uniform Construction Code shall be subject to a sixty percent (60%) administrative fee.

**Re-Inspections**

All other inspections and re-inspections not listed will be invoiced to the property owner/contractor at the rate of \$90.00/hour.

**Construction Not Covered Above**

Any construction, not specifically sited above, requiring a permit and inspection shall be associated with the closest specific construction type indicated.



Adopted at the regular meeting of the Borough Council of the Borough Council of the Borough of Orwigsburg this 9<sup>TH</sup> day of January 2019.



Council President

Attest:

 Date: 

(Secretary)